

Minutes of Special Town Board Meeting
May 16, 2013

The Watab Town Board participated in a Pre-Construction Meeting regarding the County Rd 79 Quiet Zone Railroad Crossing on Thursday, May 16, 2013 at 1:30 p.m. at the Benton County Highway Department. Those present included Supervisors Lloyd Erdmann and Ed Kacures Jr., Clerk Pat Spence, Jon Bogart (Town Engineer), Bentley Tomlin (BNSF), Chris Byrd (Co. Engineer), Mark Ebnet (BCHD), and Warren Albertson (Contractor).

Chris Byrd presented the agenda which included the following:

1. Subcontractors for Omann Brothers will be Ferber, Inc. and Legacy Landscapes.
2. Authorized representatives will be Warren Albertson for Omann Brothers and Lloyd Erdmann for Watab Township.
3. The Safety Officer on the project is Kelly Omann. Geyer Rental will be providing the signs. Their phone number is 320-654-9005.
4. The project is scheduled to be completed in 15 working days with a \$300 per day penalty for non-completion. The working days will be from sun-up to sun-down. The county holidays of May 27 and July 4th are not considered working days. The anticipated start date is approximately six to eight weeks out; the contractor is awaiting the railroad entry permit. Bentley will try to expedite this, but he explained that his office is responsible for three states and the province of Manitoba, so there is a heavy workload.
5. Warren described the job sequencing: reclaim blacktop, strip top soil and sub-grade, reclaim blacktop, get Class 5 from Henkemeyers, curbing installed by Ferber, Inc., and pave base and apply wear coarse on the same day.
6. Chris reminded Warren to contact Gopher State before digging for location of utilities.
7. There will be one payment for the work at the completion of the project. After final inspection, payment will be made by the county. Clerk Spence inquired about reimbursement from the township. At the June town board meeting, the board should authorize payment to Benton County for the contract amount; Chris Byrd will present an invoice to the township and then the check can be submitted immediately on completion of the satisfactory project.
8. Field decisions and change orders will follow this chain of command: Lloyd to Jon to Chris.
9. Warren was asked to install sleeves for future demarcation pipes at the end of the medians. This will help protect the snow plows.
10. Traffic Control will be handled by Omann Brothers. They will close the road at the crossing with Type 3 barricades. They will have a start and stop date for the construction on their signs to aid those who routine use Co. Rd 79 between Highway 10 and Co. Rd 55. The Clerk will place a notice on the posting places and send a press release to the Sauk Rapids Herald and St. Cloud Times. Omann Brothers will notify the emergency services and dispatcher regarding dates of the closure.
11. A NPDES Permit is not required; snow fencing will be installed by Legacy Landscapes.

12. Staking will not be done until Omann Brothers has the railroad permit; then they will contact Jon Bogart.
13. Bentley noted that one million barrels of oil are going through the township per day from North Dakota to Oklahoma and Texas refineries. He reminded everyone of the need to go through the railroad orientation for all workers on the project. The railroad road master is Troy. His phone number is 218-821-1470. Bentley also explained that Jon should work with Clerk Spence on the Notice of Establishment Letter for the Quiet Zones on both crossings. The notice is three weeks from the date of the postmark. Pat was asked to contact Supervisor Gondeck to order four signs (No Train Horn) for the crossings and have them installed after the three weeks of notice. Bentley will talk to Troy about coordinating the projects so there is not overlap. Bentley asked if the county or township had any other issues with crossings. Supervisor Kacures indicated that the township would like to install other quiet zones at township crossings. Bentley said that it costs about \$1,000 per foot to widen the crossing planks; the railroad can contribute up to 20% of the cost.

The meeting adjourned at 2:30 p.m.

Respectfully submitted by Clerk Pat Spence