

**Minutes of Watab Township Board Pre-Construction Meeting for Frost Road
May 5, 2015**

A pre-construction meeting regarding the Frost Road Quiet Zone construction was called to order at 11:00 a.m. by town board vice-chair, Supervisor Craig Gondeck. Others in attendance were Supervisor Lloyd Erdmann and Clerk Pat Spence from Watab Township; Jeff Swanson and Jon Bogart from Bogart and Pederson Associates; Bill Lemke from Hardrives, Inc; and Tom Elgin from Dirtworks 2000, Inc.

Following introductions of all present, the group discussed the construction schedule. The hoped for start date is June 1, 2015; however, the railroad is having some miscommunications with Bill Lemke regarding the necessary permits. He has sent the paperwork and permit fee and a staff member has told him that he doesn't need a permit; past experience has always required the permit and fee. He has contacted David Johnson with BNSF for clarification. Subcontractors on the project are Dirtworks 2000, Weststar Curb, and Terre Services. A road closed sign/local traffic only will be placed at both ends of Frost Road for approximately two weeks during construction of the crossing. Recycled concrete will come from Henkemeyers and asphalt from Hardrives St. Cloud plant. Lloyd Erdmann will do the inspecting.

Jeff Swanson will communicate with Tom Elgin regarding utilities at the site. Lloyd Erdmann stated that the crossing planks may need to be wider than currently in place for safety. Pat Spence commented that this is not budgeted; why wouldn't we know that this is needed prior to today?

Any construction issues will be channeled from Bill to Lloyd to Jon Bogart.

Invoices should be presented to the township by June 24th for payment at the July meeting. Jon Bogart needs them by June 22nd for his review.

When a start date is set, Bill will let Pat know, and she will contact the sheriff and fire department regarding the road closure. Bill is in charge of first aid at the site, security, and safety procedures/protocol were discussed. Jon reminded Bill regarding site clean up and working hours, which are 7am to 7pm. Finally, Jon said that he will check with Xcel Energy on placement of the electric lines for the signals and let Tom know.

The meeting adjourned at 11:35am.

Pat Spence, Clerk