

Watab Township Supervisors' Meeting
April 2, 2019

REGULAR MONTHLY MEETING MINUTES

A regular monthly Watab Township supervisors' meeting was called to order by Chairman Todd Waytashek at 7:02 p.m. in the Watab Township Hall.

Those present offered allegiance to the flag of the United States of America.

ROLL CALL

Board supervisors present were Julie Johnson, Todd Waytashek, and Steve Wollak. Others present included Clerk Nicole Burski, Treasurer Deborah O'Keefe, Natasha Barber from the Sauk Rapids Herald, Mike Barringer, Phillip Nelson, Kristina and Dennis Duscher, Jack Polcher, Jeff Fandel, Jeff Wollak, Robin Wollak, Roger Varslek, Sandra Saldana, Brian Erdmann, John Olson, Alan Saldana, Buzz and Mary Beth Cripe, David Watts, Julie Fandel, Paul Wippler, Mike Burton, Terry O'Keefe, Jessica Storkamp, David Johnson, Lloyd Erdman, Ray Thompson.

APPROVAL OF AGENDA

APPROVAL OF MINUTES

A motion was made by Supervisor Todd Waytashek, seconded by Supervisor Julie Johnson, and motion passed approving minutes of March 26, 2019- Fire district 1 medical and March 27, 2019- Emergency Flood special meeting minutes.

TREASURER'S REPORTS

A motion was made by Supervisor Julie Johnson, seconded by Supervisor Steve Wollak accepting the Treasurer's cash control report indicating a balance of \$522,827.34. Motion carried.

A motion was made by Supervisor Julie Johnson, seconded by Supervisor Steve Wollak scheduling a special meeting to authorize payment of monthly bills/payroll on April 9th, 2019 at 6:30 pm. Motion carried.

CITIZENS' INPUT

Lloyd Erdmann, Emergency Flood minutes dated incorrectly should reflect March 27, 2019. Motion was made by Supervisor Julie Johnson to approve the date correction on the special Emergency Flood meeting, second by Supervisor Steve Wollak. Motion carried.

Lloyd Erdmann wanted to add "Nelson Road" minimum maintenance road to the action items on the agenda. Motion was made by Supervisor Julie Johnson, second by Supervisor Steve Wollak. Motion carried.

David Watts, 9740 Sharon Place. Issues with vehicles speeding by Sucker Creek road. States it is heavily used by pedestrians. He spoke with the sheriff, Troy Heck who was willing to put a sign out to detect the

vehicles speed. Also wishes to have 2 signs, one on Little Rock Road and 100 Street say 10 miles per hour when pedestrians are present. Currently there is a sign for 30 miles an hour. He is requesting the board make these changes for the safety of the pedestrians.

Additionally, he would like the township to look into its dog ordinances and make them more stringent. Requesting the township to sweep the roads in the spring to clean the streets and would like a date as to when they will be fixing/resurfacing his road. Per Supervisor Todd Waytashek they do not have a specific date. What is scheduled is a big project and a couple of small projects, if an overlay would work, they would be able to get into one of the smaller projects it would be possible to get it done in 5 years. They would have to look at the plan to see where it will fit into the schedule.

ACTION ITEMS

A. REORGANIZATION:

Supervisor Todd Waytashek opens the floor for names for chairman, he nominates Supervisor Steve Wollak. Supervisor Steve Wollak declined and motioned to nominate Supervisor Julie Johnson. Supervisor Julie Johnson accepted the nomination. Supervisor Todd Waytashek declined to second the motion, Supervisor Julie Johnson second the nomination.

A vote was called on by Supervisor Todd Waytashek for Supervisor Julie Johnson as chairperson. Supervisor Steve Wollak-Aye, Supervisor Julie Johnson-Aye, Supervisor Todd Waytashek-Nay. Motion carried.

List of duties that need to be carried out for the year:

- Vice Chairperson: Supervisor Julie Johnson open for nominations, no response, a motion was made by Supervisor Julie Johnson to nominate Supervisor Steve Wollak, he accepted and second the motion. All in favor and motion was carried.

Duties Assigned:

- Emergency Services, recommended Supervisor Todd Waytashek
- Building Maintenance (cleaning contract, yard maintenance, repairs), includes securing quotes before all work commences, recommended Supervisor Steve Wollak
- Park Board (meets in Rice 3-4 times per year), Supervisor Julie Johnson is currently on the board and wishes to continue to stay on it
- Road Signs, replacement/resurface, yearly inspection: Supervisor Steve Wollak offered to take this duty
- Dead Animals on roads: All supervisor's duties
- Tree trimming/fallen trees on road (trimming around signs, tree branch over hang on roads or signs) Larger jobs may be contracted out. All supervisor's duties, past performance has been divided by Hwy 10 West side and Hwy 10 East side. Supervisor Todd Waytashek to do the West side and Supervisors' Julie Johnson and Steve Wollak to do the East side.
- Service quotes, for work to be hired out (obtain 2-3 quotes if possible): Supervisor Julie Johnson, with approval of the work that needed to be done by the board
- MS4: Wayne Cymbaluk takes care of anything over an acre by contract, anything under an acre requires special training for building permits and site visits. Supervisor Todd Waytashek has done the administrative side of it and would be able to get through the rest quickly.
- Watab Cleanup Day: Supervisor Julie Johnson
- Greater Minnesota Development Corporation: Not a member of the board; just an attendee

- Sentence to serve: Coordinated by Supervisor Steve Wollak
- Weed Control: Supervisor Julie Johnson
- Rice and Sauk Rapids Fire Contracts (liaison for any issues): Supervisor Steve Wollak to take Sauk Rapids and Supervisor Julie Johnson to take Rice
- Supervisor Steve Wollak would like to get quotes from local township companies to hire lawn services out.
- Supervise snow and ice removal, Supervisor Todd Waytashek
- Adopt a Highway, not part of the road signs, Supervisors' Julie Johnson and Steve Wollak to run the program
- Central MN Water and Education Alliance, not on the board just members, Supervisor Todd Waytashek
- Road Inspector, Todd Waytashek

Supervisor Julie Johnson made a motion to approve the reorganization list, Supervisor Steve Wollak second the motion, motion carried.

B. Nick Anderson, Bogard & Pederson, Township Engineer- road construction award and road inspector. Rice Contracting was low bid and bid is verified and checks out, if board awards it now, he will get them a contract and bond forms so that everything is here for approval at the next meeting. A motion was made by Supervisor Todd Waytashek, second by Supervisor Steve Wollak, motion carried. Nick Anderson stated he is ok with Lloyd Erdmann as the road inspector. Stated it is an awkward situation but is ok with it if it was ok with the township attorney. Supervisor Julie Johnson questioned if Lloyd Erdmann was ever paid by Brian Erdmann within the last year, as long as there is no financial relationship between them it is ok. And that Lloyd Erdmann is the employee of the township and cannot touch any equipment of Rice Contracting and this has been discussed with Nick Anderson. Both agreed. For clarification, Lloyd Erdmann is the employee of the township and when he inspects it is for Bogard and Pederson. Aggregate needs to be tested. Lloyd Erdmann will run a sample every 1000 yd to ITT and bring sample to Nick Anderson. Nick Anderson is requesting additional \$3000 for core testing. Supervisor Julie Johnson made a motion to approve the additional testing, Supervisor Steve Wollak second, motion carried.

Rice Contracting would like to start earlier to grub out. The start date will be set at the preconstruction meeting set for May 1st at 8:30 am starting at 85th. Brush needs to be cut back. Supervisor Julie Johnson to have them out prior to May 1st.

A motion was made by Supervisor Julie Johnson for the Transportation Plan to have Nick Anderson get Quotes for seal coating Burton Court and Burton Place, Supervisor Steve Wollak second, motion was carried.

C. Approval of Rumor's Liquor License, motion was made by Supervisor Steve Wollak to approve the Rumor's Liquor License for the 2019/2020-year, Supervisor Todd Waytashek second, motion carried.

D. Pines Edge Northern League Oil Company Corporation, Liquor License, motion was made by Supervisor Julie Johnson to approve the renewal for 2019/2020 year, was second by Supervisor Todd Waytashek.

E. 1090 109th St NW, Rice- 2nd Driveway Approach Request, Dennis Duscher, is requesting a U-shaped driveway for an ease of convenience to get in and out of his property. They are willing to put in whatever the township will allow. Currently the township ordinance does not allow second driveways unless they are corner lots and have visibility issues. This request has been denied.

F. 84th Street NE, authorization to change street address, Roger Varslek, 83 82nd Ave NE- corner lot driveway will be coming off 84th Street NE. Supervisor Steve Wollak made motion to change street address, second by Supervisor Todd Waytashek, motion carried. Supervisor Julie Johnson to send email to Benton County.

G. Setting date for road tour, Friday, April 19th, 2019

H. Minimum maintenance road, grating. Motion made by Supervisor Todd Waytashek to grade the road by Lloyd Erdmann, second by Supervisor Steve Wollak, motion carried. Cost is required prior to start grading. Motion was made to not exceed \$1000 for 4 loads of gravel and grading by Lloyd Erdmann by Supervisor Todd Waytashek, second by Supervisor Steve Wollak, motion carried.

DISCUSSION TOPICS

A. Website Revamp- Out of date, Supervisor Todd Waytashek updating. Supervisor Julie Johnson got 3 quotes to redesign websites. Calendar to be added to the website. Supervisor Julie Johnson to check with the Technical College to see if a student could do the website. We would still need someone to host the site.

B. Email-Qwestoffice.net having issues with the site not able to attach pages to email, not sending and slow receiving. Supervisor Julie Johnson checking with other companies to provide email, internet, and phone services.

C. Solar garden in Langola township- 800-acre solar farm, phase 1. Phase 2 will be another 800-acre farm. This is at the state level. Watab township currently does not have ordinances with solar farms; Supervisor Steve Wollak to research other townships that have ordinances. There is an open house for information

D. Town Hall Rental Opening/Closing Coordination- Building security, keys have been changed, codes have been changed. Supervisor Steve Wollak got 2 bids for a new system for the door. Card only and gets changed anytime someone uses it. Another option is you can unlock and lock from your smart phone all electronic. Matches with what Benton County has. Cost is \$2834.00. The bidder said they would come and give a demonstration. Supervisor Steve Wollak to get another quote.

F. Adopt a Road- Road Signage, signage needs to be updated some have previous supervisor's name on them.

G. Update Developers Agreement & Subdivision Ordinance- Rough drafts for revised Developers Agreement & Subdivision Ordinance from attorney, Mike Couri, Multi step process, 1st step updating the road status are done and approved. 2nd step is the Developers Agreement & Subdivision Ordinance are separate but tied together went through it with Benton County. Township is only doing the subdivisions. Working on a 3-way agreement with the County, Township and developer for a stronger agreement. County attorney is reviewing for consistency.

REPORTS TO AND FROM BOARD

A. March Supervisors' work plan- Board of Adjustment was done April 1, 2019 and reconvene April 9th, 2019 and a final Board of Adjustment on April 19, 2019 at 10 am. Supervisors' Julie Johnson, Todd Waytashek along with Treasurer Deborah O'Keefe will be attending Legal Law training. Supervisor Steve Wollak to get another bid for the door security, check on ordinance for solar farms from other townships. Supervisor Todd Waytashek to attend Board of Adjustments, road tour, April 25th, 2019 Benton Economic Partnership quarterly meeting and storm spotting training.

CITIZENS' INPUT

- A. Paul Wippler- Who pays for the adopt a highway signs? Answer: The township. Concerns were that the township paid for putting a supervisor's name on signs. Julie Fandel agreed and made a statement that the township does not need to confirm with the previous supervisor as the signs were paid for by the taxpayers. Supervisor Julie Johnson commented that on the road tour they will make a list of those and have them fixed.
- B. Lloyd Erdmann- Cord running across the floor is a trip hazard and the outlet on the floor does not have not have an outlet in it. Mike Burton commented that he did not believe it was allowed because of something could get spilled in them.
- C. Lloyd Erdmann- Frost Road, the only reason the busses are going that way is because the railroad crossing is blocked by the old mill, he is not showing that route but will check with the bussing company.
- D. Supervisor Todd Waytashek thanked Paul Wippler for handling the sandbags. Langola and Supervisor Todd Waytashek would like to donate them on to others who may need them.
- E. Supervisor Julie Johnson thanked the township for their support from the past year.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Supervisor Steve Wollak, second by Supervisor Todd Waytashek, motion carried.

Respectfully submitted,

Respectfully accepted,

Nicole Burski
Watab Township Clerk

Julie Johnson
Watab Township Chair