

WATAB TOWN BOARD MEETING
Regular Monthly Meeting
March 4, 2020

REGULAR MONTHLY MEETING MINUTES

A regular monthly Watab Township Supervisors' Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

Those present offered allegiance to the flag of the United States of America.

Roll Call:

Board supervisors present were Julie Johnson, Steve Wollak, and Todd Waytashek. Others present included Deputy Clerk Sandra Saldana, Treasurer, Deborah O'Keefe, William Little, Ed Kacures, Jerry Kostreba, Jack and Renee Polcher, Jeff and Julie Fandel, Lloyd Erdmann, Nancy Scott, Shelly Miller, Steve Johnson Dothan Aleshire, Delroy Shane, Jeff Wollak, Paul Wippler, Fred Segler, Bob Raveling, Natasha Barber, Jessica Storkamp, David Johnson, and Nick Anderson.

Added agenda items:

- a. Pines Edge Liquor License
- b. Contractor Insurance Requirements
- c. Sharon Place Road Land
- d. Snowplowing
- e. Sucker Creek Bridge
- f. Brush on Ferry Point
- g. Web Access/Flood Information

A motion was made by Supervisor Waytashek to approve agenda with changes; seconded by Supervisor Wollak. Motion carried.

Consent Agenda – One motion for all items

- h. February 4, 2020, Board Meeting
- i. February 3, 2020 Special Meeting

A motion was made by Supervisor Wollak to approve the Consent Agenda with changes; seconded by Supervisor Waytashek. Motion carried.

Treasurer's Report as of March 4, 2020:

Falcon:	\$232,229.27
Bremer:	\$39,987.23
Falcon Money Market:	<u>\$254,862.07</u>
 TOTAL	 <u>\$527,08.57</u>

A motion was made by Supervisor Johnson to approve the Treasurer's Report; seconded by Supervisor Wollak. Motion carried.

Approve list of bills, claims, and payroll.

Supervisor Johnson's payroll as election hourly amount was incorrect. Check will be voided and reissued in April.

A motion was made by Supervisor Wollak to approve bills and payroll; seconded by Supervisor Waytashek. Motion carried.

Pines Edge Liquor License

Shelly from Midwest Investments stated that Midwest Investments is buying the Pines Edge Complex. They are seeking approval of a liquor license.

A motion was made by Supervisor Wollak to approve the liquor license; seconded by Supervisor Waytashek. Motion carried.

105th Street NW & Quiet Zone—Nick Anderson, Bogart & Pederson

Nick is working with BNSF regarding quiet zone. Crossing could be approved by this Friday. If BNSF approves this design, they will issue a permit. BNSF is requesting additional planking on crossing. Do not have cost of this additional planking yet. Option would be to complete the road up to the crossing and do planking at a later date. BNSF has already stated that they will not be able to do the planking and crossing would not be completed this year as it will not fit in their schedule.

A motion was made by Supervisor Waytashek to complete the road with crossing if BNSF approves the crossing. If BNSF does not approve the crossing, Nick has approval to move forward with the road project with the crossing to be completed at a later date, seconded by Supervisor Wollak. Motion carried.

West Lake Road and 105th Borings. Nick suggests getting a quote for borings on West Lake Road. He anticipates boring costs to be approximately \$10,000.

Nancy Scott—Annual Building Inspector Report

Recap of 2019. There were 118 permits issued; 74 were reroof, reside, or windows; 10 were new homes; 1 was a house permit; 26 were either remodel, garage, or additions. There were 4 commercial permits, 2 solar permits, and 1 pool permit. Total value of the permits was a little over 5.5 million.

Sauk Rapids Fire Contract

The Board and Treasurer went to meeting. Sauk Rapids is requesting the billing to be completed by the Townships. The Treasurer would have approximately two bills per month to do this. Chairperson Johnson sent an email to Representative Shane Mekeland regarding changing the law so insurance companies would be required to pay invoices generated from Fire Departments. He will be working with another constituent on a legislative bill. The contract with Sauk Rapids Fire Department is \$42,983.

This contract is a two-year contract beginning April 30, 2030. A motion was made by Supervisor Waytashek to approve the Sauk Rapids Fire contract; seconded by Supervisor Wollak. Motion carried.

MS4—2019 Annual Report Todd Waytashek

Hanson Property—Report on Inspection. Todd inspected the Hanson property. They are below the acre requirement. They are reinforcing weak spots for trails. They are trimming oak wilt trees. They are not removing trees.

Cove Utility Project. According to Wayne C., there is no MS4 permit. Todd abstained from discussion as he is working for the contractor, Lloyd. Lloyd stated they are only removing trees on the road right-of-way. If there is any soil disturbance, an MS4 permit needs to be in place. Lloyd will contact Wayne Cymbaluk.

MS4 Files: 2018,2019, and Record Book—updated files needed at town hall. A request was made at the January, 2020, meeting for Supervisor Waytashek to bring the MS4 files and book to the town hall and not have those at his home. At the regular board meeting in February, 2020, deputy clerk, Sandra, Saldana, reminded Supervisor Waytashek that it is state law that the files need to be located at the town hall. Supervisor Waytashek stated he would bring them to the town hall. Supervisor Waytashek was asked this evening if the files were brought to the town hall and he stated he had not brought those files in. Supervisor Johnson made a motion to recess the meeting so Supervisor Waytashek could travel to this home to retrieve the files, seconded by Supervisor Wollak. Motion carried. Meeting was recessed at 7:49 pm. Meeting resumed at 8:09 pm. Original records need to stay at the town hall. Supervisor Waytashek can make copies if he needs a field book.

MPCA Grant Opportunity Consideration—Green Corps Program Year

Election Judge Training/Poll Pads Report

Voter check in for the presidential primary was completed on a Poll Pad (ipad). Watab Township only has 2 poll pads to complete this and new voter registration. It is strongly suggested we need an additional 2 poll pads for the general election in November. Cost for an additional poll pad is approximately \$1,300. There will be an update at the April meeting regarding the cost of the poll pads and a decision can be made as to whether to purchase additional poll pads.

2020 Tri County Humane Society Contract

Jon Hull pointed out at the 2019 annual meeting that it had to be a contract. We had a bill for approximately \$550 for the past year. New contract is identical as last year. A motion was made by Supervisor Wollak to approve the contract; seconded by Supervisor Waytashek. Motion carried

2020 Road/Pothole Patching—Discussion for April Bids

Supervisor Wollak Recommends hot patch again this year. Quote request will go out this month with awarded to be completed at the April, 2020, board meeting.

Contracting Insurance Requirement

Supervisor Waytashek stated in the past the insurance requirements was \$1 million. The MN Association of Townships recommends it to be \$1.5 million. A motion was made by Supervisor Wollak to have the requirement for Contractor insurance to be at \$1.5 million; seconded by Supervisor Johnson. Motion carried with Supervisor Waytashek abstaining.

Spring Short Course

The short course training is coming up in March. All supervisors want to attend so we will need to meeting notice.

Judgement

Follow-up to the garbage dumping in the township ditch from Fall, 2019. Watab township won a judgement and restitution in the amount of \$551.20 against the person.

Sharon Place Land

We are waiting for 4-6" of snow to determine right-of-way.

Snowplowing

Supervisor Waytashek had a couple issues which he addressed with the contractor. Snow piles should be set off the road so water does not sit on the road with the melt. We need to inform the residents to keep the piles away from the road.

Sucker Creek Bridge

Asphalt that was put on in 2017 is already breaking off. Bridge passed inspection fall of 2019. Chris Byrd said he would come out and take a look at the bridge in the next week. There is grant money available for bridge repair. All supervisors have requested to be there when Chris Byrd goes to look at the bridge.

Weed Control

Supervisor Waytashek stated that there is an annual report due to soil and water on annual weed.

Brush on Ferry Point Road

There was brush located on the road that someone had dumped an entire load of brush. Supervisor Waytashek stated he cleaned it up.

Web Access for Flood/Flood Information

Supervisor Waytashek would like to get updates on the website regarding flood information. The Board decided that they will address if flood becomes an issue.

Citizen's Input

Steve Johnson thanked the current members of the board who were responsible for not approving the fire department in Watab.

Adjournment

Supervisor Wollak made a motion to adjourn the meeting; seconded by Supervisor Johnson. Motion carried and meeting adjourned at 8:43.