

WATAB TOWN BOARD MEETING
Regular Monthly Meeting
April 14, 2020

A regular monthly Watab Township Supervisor's Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall. Meeting was made available to residents via Zoom.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Those present offered allegiance to the flag of the United States of America.

ROLL CALL

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included Treasurer, Deborah O'Keefe, Clerk, Kathy Sauer, Todd Waytashek, and Paul Wippler. Residents and others attending via Zoom were: Robin Wollak, Sandra Saldana, Jeff Wollak, Julie Fandel, John Polcher, John Ullrick, Nick Anderson, Natasha Barber, Ken Krych, Lloyd Erdmann, and Steve Johnson.

2. RESOLUTION 2020-04: Open Meeting via Teleconference

Chairperson Johnson made a motion to conduct the meeting via teleconference over Zoom. Supervisor Wollak seconded; voice vote was unanimous; motion carried.

3. ELECTION OF BOARD CHAIR: April 2020 through March 2021

Supervisor Wollak nominated Chairperson Johnson to serve as chairperson; Supervisor Little seconded; motion carried.

4. ADDITIONS OR CHANGES TO THE AGENDA

Sandra Saldana reminded the board that a vice-chair must be appointed.

Chairperson Johnson nominated Supervisor Wollak to serve as vice-chairperson; Supervisor Little seconded; motion carried.

Supervisor Wollak asked to add an agenda item under Service Contracts for **STS Crack Fill**.

5. APPROVE THE AGENDA

A motion was made by Supervisor Wollak to approve agenda with changes; seconded by Supervisor Little; motion carried.

6. CONSENT AGENDA (one motion for all items)

- a. March 4 Board Meeting
- b. March 10 Board of Canvas
- c. March 18, 2020 Special Meeting (Emergency Covid19 Meeting)

A motion was made by Supervisor Wollak to approve the Consent Agenda with changes; seconded by Supervisor Little; motion carried.

7. TREASURER’S REPORT

Treasurer O’Keefe reported the following balances as of April 14:

Falcon Checking	\$227,412.60
Bremer Money Market	\$40,080.94
Falcon Money Market	<u>\$255,029.22</u>
TOTAL	<u>\$522,522.76</u>

A motion was made by Supervisor Wollak to approve the Treasurer’s Report; seconded by Supervisor Little; motion carried.

8. APPROVE LIST OF CLAIMS AND PAYROLL

Payroll was issued last week in accordance with posted rates set at last year’s meeting.

No issues with payroll or claims were found.

A motion to approve payroll and claims was made by Supervisor Little; seconded by Supervisor Wollak; motion carried.

9. 105th STREET NW BID OPENING—NICK ANDERSON, BOGART & PEDERSON

Seven bids were received. One bid inadvertently opened by clerk.

Rice Contracting	185,284.65
Astech	206,453.49
Helmin Construction	217,351.50
Knife River	187,562.84
MN Paving and Materials	189,766.94
Omann Contracting	194,622.89
Burski Excavating	208,448.36

Nick Anderson will pick up the bids in the morning for review. Confirmation was made that a bid had not been received from Gertken.

Quote was received from Independent Testing Technologies (ITT) for borings on West Lake Road in the amount of \$7,075.00.

Nick stated that four borings have been done to date; a quote was received for for 20 more; five have been added to West Lake Road from 105th through West Lake Court. There have been eight borings so far; however, materials are questionable on West Lake Court and on the main West Lake Road.

Quote was made for 20-25 borings; each quote not completed would decrease the bid by \$225 each.

Supervisor Wollak made a motion to approve the bid for borings; Supervisor Little seconded; motion carried.

Nick will try to award and execute the contract at next month's meeting; the deadline for this project is August 14.

Supervisor Johnson stated that gravel edges on Frost Road must be completed and asked Nick to send quantities needed and obtain quotes for the May meeting.

10. 2020 ORGANIZATIONAL DOCUMENTS

RESOLUTION 5: Setting Dates for Regular Board Meetings

May 5, 2020

June 9, 2020

July 7, 2020

August 4, 2020

September 8, 2020

October 6, 2020

November 10, 2020

December 8, 2020

January 5, 2021

February 9, 2021

March 2, 2021

April 6, 2021

A motion was made by Supervisor Little to accept the established dates; seconded by Supervisor Wollak; motion carried.

RESOLUTION 6: Town Board Members' Duties and Affidavits

Benton Economic Partnership Board	All Supervisors
Central MN Water Alliance & MS4 Program	Supervisor Johnson
Driveway Permits	Supervisor Wollak
Emergency Services	Supervisor Little
Fire Contracts & Issues/Concerns	
Rice Fire Department	Supervisor Little
Sauk Rapids Fire Department	Supervisor Wollak
Land Disturbance Permit	Supervisor Johnson
Removal of downed trees, branches, dead animals, and garbage from roads/ditches	All Supervisors
Rice/Benton Park Steering Board	Supervisor Johnson
Road Inspector	All Supervisors
Road Signs and Inventory and Installation	Supervisor Wollak
Service Quotes and Materials Bids	Supervisor Johnson

Tree Trimming	
East of Hwy 10	Supervisor Little
West of Hwy 10	Supervisor Wollak
Town Hall and Property Maintenance	Supervisor Wollak
Gopher Feet	Supervisor Johnson
Sentence to Serve	Supervisor Wollak
Watab/Langola/Rice Clean-up Day	Supervisor Little
Watab Township Website Updates:	Supervisor Johnson
Weeds Inspection and Coordinate Spraying	Supervisor Johnson

RESOLUTION 7: Setting Fees in Watab Township

No changes from last year.

RESOLUTION 8: Board Compensation Policy

No changes from last year.

RESOLUTION 9: Watab Township Policies and Procedures

Debate on stipends for Clerk (\$300) and Treasurer (\$250). Stipends are paid in neighboring townships. Clerk and Treasurer will document hours for the next three months; issue will be revisited at that time.

Supervisor Little made a motion to approve all resolutions as presented; seconded by Supervisor Wollak; motion carried.

11. MS4—WAYNE CYMBAULIK

Wayne Cymbaulik was not in attendance.

- Hanson Property. Jeff Hanson is cleaning up the oak wilt on his 500-acre property. He has as a DNR Forest Management Plan. Supervisor Johnson met with Jeff Hanson and Mark McNamara from Benton County several weeks ago. Mark asked Jeff to file for an exemption for the SWPP Permit although it is technically no needed because of the DNR Forest Management Plan. Jeff filed for exemption and was approved. Copy of approval is on file.
- Cove Homeowner's Association. SWPP permit is in place. Supervisor Johnson inspected property on March 30 and found problem that was promptly addressed.

Still waiting to find out the date renewal of the MPCA Permit.

Todd Waytashek asked if \$2,000 was collected from BCI Construction for Land Disturbance Permit. Supervisor Johnson will meet with them and check.

12. ROAD POTHOLE QUOTES

Two quotes received:

Minnesota Asphalt Maintenance	395.00/ton
MN Blacktopping	900.00

Discussion took place regarding using granite chips versus Hot Mix Asphalt Patch and quantity needed. Julie will obtain clarification and bring the issue back to the board next month.

13. LIQUOR LICENSE—RUMOR’S BAR

Supervisor Wollak made a motion to approve liquor license renewal for Rumor’s Bar; Supervisor Little seconded; motion carried.

14. ROAD TOUR SCHEDULING—SET DATE

Road tour scheduled for Friday, May 1, 2020, at 8:00 am.

15. DEPARTMENT OF DEVELOPMENT—VARIANCE REQUESTS

Received four variance requests; two are shoreland permits (Brent Shell and Keith Wolf) for landscaping projects. These are handled by Benton County.

Ken Krych: splitting 12.65 acres. Property is just south of Pirates Cove zoned residential. Supervisor Wollak made a motion to approve the split; Supervisor Little seconded; motion carried.

Rand Schaper: splitting off 28,000 square feet of 2.65 acres. Driveway will be shared. Supervisor Little made a motion to approve the split; Supervisor Wollak seconded; motion carried.

16. FROST ROAD/66th STREET—GRAVEL DISCUSSION FOR QUOTES

Residents are requesting additional gravel and grading. Board will assess how much gravel is needed. Item tabled until next month.

17. MINIMUM MAINTENANCE ROAD—GRADING DISCUSSION FOR QUOTES

Bids will be brought to May meeting for consideration.

18. SERVICE CONTRACTS 2020

a. Lawn Mowing

Bid has already been received from Deluxe Yard Care from last year. Board is happy with their work.

Supervisor Wollak made a motion to hire Deluxe Yard Care again this year; Supervisor Little seconded; motion approved.

- b. Ditch Mowing
Currently using Chuck Ertl, St. Joseph; contract needs to go out for bids; will revisit in May. Supervisor Johnson will issue a call for bids.
- c. Snow Plowing, Winter 2020-2021
Will revisit in August
- d. Weed Spraying
Will revisit if there is an issue.
- e. Street Sweeping
Townships responsibility to sweep roads that will be striped. Supervisor Johnson will issue a call for bids.
- f. STS Crack Fill
Supervisor Wollak will check into pricing.

19. CITIZEN INPUT

Todd Waytashek:

1. There was a CD in the amount of \$400,000 originally set aside for 105th Street. Part was used for other legitimate projects. Fund should be replenished.
2. Sucker Creek Bridge has a hump on the north end; pot holes on the south end. Should be fixed.
3. When is the Rice Fire Department presentation?
Had to be rescheduled due to Covid-19 restrictions. Residents will be notified.
4. 100th Avenue NE has a road sign that is not visible.
5. Road damage on Plaziak.
6. People driving through ditches.
7. Discuss planting in ditches with farmers.
Supervisor Wollak has addressed.

ADJOURNMENT

Supervisor Wollak made a motion to adjourn the meeting; seconded by Supervisor Little.; motion carried; meeting adjourned at 8:12.