

**WATAB TOWN BOARD MEETING**  
**Regular Meeting Minutes**  
**Tuesday, March 15, 2022 – 7:00 pm**

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall.

**ROLL CALL**

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included, Treasurer, Deborah O’Keefe, Clerk, Kathy Sauer, Kevin Krueger, Engineer, John Olson, Todd Waytashek, Jack and Renee Polcher, Jeff and Julie Fandel, Robin Wollak, Jeff Wollak, Sandra Saldana, Paul Wippler, Paul Jacobs

Attending via Zoom: Adam Goebel, Christine Blommer, Glen Gertken

**1. ADDITIONS OR CHANGES TO THE AGENDA**

- a. #12 should read Ordinance 4, 5, and 6
- b. Park Dedication Balance

**2. APPROVE THE AGENDA**

Supervisor Wollak moved to approve the agenda; Supervisor Little seconded; motion carried.

**3. CONSENT AGENDA—One motion for all items**

- a. February 8, 2022: Regular Meeting Minutes

Supervisor Little made a motion to approve the minutes; Supervisor Wollak seconded; motion carried.

**4. PILGRIM’S PRIDE—Adam Goebel**

Requesting an permit to drive trucks on Lark Road NW before road restrictions are lifted. Currently using both entrances so this would encompass the entire road

Supervisor Wollak asked if Pilgrim’s Pride would be willing to repair/pay for any damages to the road; Mr. Goebel agreed. Supervisor Wollak will meet with Mr. Goebel Wednesday afternoon to inspect the road in its present condition, meeting again to reevaluate the condition of the road after road restrictions are lifted. Mr. Goebel will prepare and present a document stating the agreement to pay for damages that may occur due to their use.

**5. APPROVAL OF FEE AND APPLICATION FOR THE “VACATION OF DRAINAGE/UTILITY EASEMENT.”**

Supervisor Wollak moved to approve the fee of \$75.00 for the drainage and utility easement associated with Ordinance 10; Supervisor Little seconded; motion carried.

**6. TREASURER’S REPORT (1-31-2022)**

Falcon Checking	\$615,514.74
Bremer Money Market	18,382.93
Falcon Savings (Building Account)	<u>13,444.28</u>
	\$647,341.95
Falcon Money Market	<u>\$301,035.15</u>
TOTAL	<u>\$948,377.10</u>
Falcon Checking Interest	108.35
Falcon Money Market Interest	92.34
Bremer Interest	.28
Falcon Savings Account (Building)	3.57

BCA Fine Share	66.66
2022 Road Allotment	55,273.28
February Interest on Bond 2021A	197.41
Franchise Fees for January and February, 2022	2,347.97

One outstanding check: \$46.17

Supervisor Little moved to approve the Treasurer's Report; Supervisor Wollak seconded; motion carried.

Discussion was held regarding updating the budget presented at the Annual Meeting to reflect the following changes:

1. Land Disturbance Permit was changed to \$2,000.00
2. Elections changed to \$7,000.00 to account for an additional election in August
3. Received an increase in Municipal State Aid for Streets for the Road and Bridge Fund

Supervisor Wollak made a motion to approve changes to the budget; Supervisor Little seconded; motion carried.

Voided Check: 8099 Office Furniture Solutions; sequence error

#### 5. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL

Supervisor Wollak moved to accept bills, claims, and payroll; Supervisor Little seconded; motion carried.

#### 6. WSB ENGINEER REPORT--Kevin Kruger

##### a. Quiet Crossing Application

Preliminary letters were to railroad officials for comments and approval; they have 6 weeks to respond. Originally sent out in February; have not heard yet. Next steps should go quicker.

##### b. Sucker Creek Easements

Easements were approved and recorded as of today.

##### c. Road Construction Estimates (Sucker Creek, Sharon Place, and Indian Road)

New construction estimate is approximately \$750,000 for all three roadways. Expected a bigger jump in prices due to inflation but turning out better than expected.

Bidding to be advertised March 26; special meeting for neighborhood input will be scheduled for March 31 at 7:00 pm. Bids to be opened April 18 for the Sucker Creek, Sharon Place, and Indian Road project; bid opening for Lake Andrew will take place on April 19. Awards to be announced at the May 10 Monthly Board Meeting.

##### d. Lake Andrew Update

Kevin met with the Lake Andrew Board. Plans were approved. Timeline will follow similarly with Sucker Creek project.

##### e. West Lake Road

Planning will begin this spring.

#### 7. ROAD REPORT

##### a. 15<sup>th</sup> Avenue NW

Residents are requesting a snow fence on the field portion due to drifting. Supervisor Wollak said it is not feasible to install snow fences and that the Township is not responsible to do so. Supervisors agreed and will direct residents to the owners of the farm land in that stretch of road.

b. No Parking Signs on Plaziak Road Request

People are parking on Plaziak where it meets the river road while they are fishing. Parking should be on the other side of the road. Supervisors all agreed signs are necessary; No Parking signs will be installed.

**9. 2021 AUDIT/STATE OF MN/BALANCE SHEET ARPA FUNDS**

The company who performed the 2020 audit, Conway, Deuth, and Schmiesing, explored auditing requirements for 2021 with the state on our behalf. They reported that, because we did not spend the ARPA funds we received in 2021, we do not have to count ARPA funds as earned revenue, putting us under the audit limit. pp

Considering expenditures with road projects this year, we will probably go over that limit requiring an audit for 2022.

**10. ORDINANCE 4, 5, and 6 UPDATE**

Supervisor Johnson has been working to update stormwater ordinances. The new regulations affect three ordinances. Revised copies were distributed to the Supervisors. There are major changes in the categories of animal waste, salt storage, and storm water.

Supervisor Wollak made a motion to remove paragraph 2A2; Supervisor Little seconded; motion carried.

Board will bring issue back to the board for approval after they have had a chance to fully review the information.

**11. POTHOLE REPAIR QUOTES**

Two quotes received: Midwest Asphalt \$460/ton; Osseo Asphalt \$600/ton. Similar products. Supervisor Wollak made a motion to approve Midwest Asphalt for two truckloads; Supervisor Little seconded; motion carried.

**12. RESOLUTION 2022-6: COMBINE LOTS AND VACATE DRAINAGE EASEMENTS IN OAK HILL ESTATES**

Supervisor Wollak made a motion to approve Resolution 2022-6; Supervisor Little seconded; motion carried.

**13. RESOLUTION 2022-7: ESTABLISHING PRECINCTS AND POLLING PLACES**

A resolution is required by state/county to provide for redistricting. Supervisor Wollak made a motion to approve Resolution 2022-7; Supervisor Little seconded; motion carried.

**14. APPROVAL OF SAUK RAPIDS 2022-2023 FIRE CONTRACT**

Supervisors Wollak and Little attended a meeting with the Sauk Rapids Fire Department to discuss updates and contract issues.

Supervisor Little made a motion to approve the 2022-2023 contract in the amount of \$45,418.00; Supervisor Wollak seconded; motion carried.

**15. PARK DEDICATION FUNDS**

Balance of Township fund is \$14,737. Supervisor Johnson requested input for uses of the money in the Bend in the River Park located in the Township.

Possible uses are animal waste bags or benches. Supervisor Johnson will check to see what is needed.

**CITIZEN'S INPUT—Time limit 3 minutes**

Todd Waytashek—west end of Frost Road has standing water; *Supervisor Wollak is aware.*

Paul Wippler asked if Lake Andrew Roads have been accepted. Parties responsible for poor road conditions in Lake Andrew should be held responsible. *Roads will not be accepted until contracts are settled.*

**Deborah O’Keefe**—when fire bills are sent out, she is not responsible for processing insurance. People have been rude. Wants it to be in the minutes that she does not work with insurance or Medicare. Supervisor Johnson stated that the letter needs to be updated and will work on it.

**Paul Wippler**—we should be here to serve the residents.

**Steve Wollak**—reported that a resident said that she was treated rudely and hung up on.

**Julie Fandel**—also received a phone call from a rude resident; not sure if it was the same person, but there are many rude people.

**ADJOURNMENT**

Supervisor Wollak made a motion to adjourn; Supervisor Johnson seconded; motion carried. Meeting adjourned at 7:47.

Respectfully submitted,

Kathy Sauer  
Township Clerk

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Julie Johnson, Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Sauer, Clerk

\_\_\_\_\_  
Date