

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, January 9, 2024 – 7:00 pm

The regular monthly Watab Township Board Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board members present: Julie Johnson, Steve Wollak, Jesse Arndt, Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Jim Abfalter, Mary Braun, Robin Wollak, Paul Wippler

ADDITIONS OR CHANGES TO THE AGENDA

- a. Funds Transfer
- b. Newsletter

2. APPROVE THE AGENDA

Supervisor Wollak made a motion to approve the agenda; Supervisor Arndt seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- b. December 12, 2023: Regular Monthly Board Meeting Minutes

Supervisor Arndt moved to approve the consent agenda; Supervisor Wollak seconded; motion carried.

4. TREASURER’S REPORT

- a. December 2023 Month End
- b. YTD Review of Budget and Expenses
- c. Schedule Annual Audit and Budget Meeting

FALCON CHECKING STATEMENT

December 31, 2023:

Ending Balance	\$1,271,848.29
Outstanding Deposits.....	<u>+00.00</u>
	\$1,271,848.29
Outstanding Checks	
Benton County Sheriff.....	<u>-115.44</u>
	115.44

BALANCE **\$1,271,732.85**

CTAS Schedule 1 Balance

	<u>\$1,271,732.85</u>
--	------------------------------

Difference

	<u>00.00</u>
--	---------------------

As of December 31, 2023, the bank balance and the Township records are in balance.

CURRENT ACCOUNT BALANCES:

- Intrafi.....\$181,818.80
- Checking Account.....\$1,271,732.85
- Road and Bridge\$66,838.32
- Town Hall Savings.....\$11,695.75
- Bond Value\$1,762,238.26

Miscellaneous Revenue

- Checking Account Interest: \$00.00
- Road & Bridge Savings Interest: \$25.54
- Town Hall Building Savings Interest: \$4.47
- Bond Interest:..... \$122,756.94
- Intrafi Interest: \$2,218.34
- BCA Fine Share: \$36.66
- Ag Credit and Town Aid:..... \$2,037.22

Supervisor Arndt made a motion to approve the Treasurer’s Report; Supervisor Wollak seconded; motion carried.

5. APPROVE LIST OF CLAIMS AND PAYROLL

Receipts for the month of December \$1,501,811.33
Disbursements for the month of December \$328,549.48

EFT Payments:

Internal Revenue Service..... \$687.26
MN Dept of Revenue \$14.46
Public Employee Retirement \$434.96

Supervisor Wollak made a motion to approve the List of Claims and Payroll; Supervisor Arndt seconded; motion carried.

6. WSB ENGINEER REPORT—Kevin Kruger

a. 2024 Construction Update

Kevin recommended advertising for bids for the Lakewood Shores and Ferry Point road construction projects by mid-February and awarding both construction projects at the March meeting. Work to begin early spring.

Supervisor Johnson made a motion to advertise for bids for Lakewood Shores and Ferry Point; Supervisor Wollak seconded; motion carried.

b. Set Public Information Meetings

Neighborhood meeting for Ferry Point to be held Tuesday, February 13 at 5:00 pm.
Neighborhood meeting for Lakewood Shores to be held Tuesday, February 13 at 6:00 pm.

7. DEPARTMENT OF DEVELOPMENT REQUESTS

a. Pirates Cove Plat Approval

Supervisor Wollak made a motion to approve The Cove 8th Addition Plat combination of lots; Supervisor Arndt seconded; motion carried.

8. BURTON ROAD AND SUCKER CREEK ROAD--Tree Trimming

Supervisor Johnson will solicit bids.

9. RESOLUTIONS

Resolution 2024-1: Designation of a Polling Place and Appointment of Election Judges
Resolution 2024-2: Appointment of Absentee Ballot Board
Resolution 2024-3: Annual Transfer of Funds from the General Fund to the Building Savings Fund
Resolution 2024-4: Transferring Rental Proceeds from the General Fund to the Building Savings Fund

Supervisor Wollak made a motion to approve Resolution 2024-1, Resolution 2024-2, Resolution 2024-3, and Resolution 2024-4; Supervisor Arndt seconded; motion carried.

10. METRO SALES—Copier Contract

Supervisor Arndt made a motion to approve the contract for copier rental with Metro Sales; Supervisor Wollak seconded; motion carried.

11. SCORE GRANT APPLICATION

Supervisor Arndt will submit the Score Grant Application for Clean-up Day.

12. CLEAN-UP DAY CONTRIBUTION: LANGOLA TOWNSHIP

Langola Township has voted to contribute \$500 toward 2023 Clean-up Day expenses.

13. NEWSLETTER

Supervisor Arndt will write the article on Clean-up Day

Supervisor Johnson will write the MS4 report

Supervisor Wollak and Clerk Sauer will write an article on Adopt-a-Road

14. FUNDS TRANSFER

Supervisor Johnson made a motion to move 255,000 from 201 Road and Bridge to 310 Debt Service to cover this month's bond payment; Supervisor Arndt seconded; motion carried.

CITIZEN'S INPUT

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Arndt seconded; motion carried. Meeting adjourned at 7:36.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date