

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, February 13, 2024 – 7:00 pm

The regular monthly Watab Township Board Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board members present: Julie Johnson, Steve Wollak, Jesse Arndt, Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Jim Abfalter, Rachelle Kirchner, Robin Wollak, Sandra Saldana, Paul Wippler

1. ADDITIONS OR CHANGES TO THE AGENDA

- a. Pothole Patching
- b. Northern Oaks Liquor License

2. APPROVE THE AGENDA

Supervisor Arndt made a motion to approve the agenda; Supervisor Wollak seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. January 9, 2024: Regular Monthly Board Meeting Minutes
- b. January 23, 2024: Special Meeting Minutes

Supervisor Wollak moved to approve the consent agenda; Supervisor Arndt seconded; motion carried.

4. TREASURER’S REPORT

- a. January 24 Month End

FALCON CHECKING STATEMENT

January 31, 2023:

Ending Balance	\$101,183.91
Outstanding Deposits.....	<u>+00.00</u>
	\$101,183.91
Outstanding Checks 00.00	
 BALANCE	 <u>\$101,183.91</u>

CTAS Schedule 1 Balance*

Difference**-101,183.91**

*As of this date, we have not rolled over to 2024 in CTAS

CURRENT ACCOUNT BALANCES:

- Intrafi.....\$952,524.10
- Checking Account.....\$101,183.91
- Road and Bridge\$66,863.80
- Town Hall Savings.....\$11,700.21
- Bond Value\$1,762,238.26

Notes:

- Checking Account Interest: \$00.00
- Road & Bridge Savings Interest: \$25.48
- Town Hall Building Savings Interest: \$4.46
- Intrafi Interest: \$1,685.30

- BCA Fine Share: \$66.66

Supervisor Wollak made a motion to approve the Treasurer’s Report; Supervisor Arndt seconded; motion carried.

5. APPROVE LIST OF CLAIMS AND PAYROLL

Receipts for the month of January \$794,518.47
 Disbursements for the month of January..... \$1,965,067.40

EFT Payments:

Internal Revenue Service..... \$637.31
 MN Dept of Revenue \$00.00
 Public Employee Retirement \$389.70

Supervisor Arndt made a motion to approve the List of Claims and Payroll; Supervisor Wollak seconded; motion carried.

6. WSB ENGINEER REPORT—Kevin Kruger

- a. 2024 Construction Update
 Bids for Ferry Point and Lakewood Shores have been advertised and will be awarded at the regular monthly meeting in March. Work is scheduled to begin in May.

7. DEPARTMENT OF DEVELOPMENT REQUESTS

None

8. TREE TRIMMING QUOTES

- a. Burton Court NW Rice
 Jason Zwilling \$3,800.00
 Rice Contracting \$5,700.00
- b. Sucker Creek Road
 Rice Contracting \$4,950.00

Supervisor Wollak made a motion to approve Rice Contracting’s bid of \$4950 for Sucker Creek Road and Jason Zwilling’s bid of \$3800 for Burton Court NW; Supervisor Arndt seconded; motion carried.

9. APPROVAL OF BUDGET & LEVY FOR ANNUAL MEETING

The Board held a special meeting on January 23 to discuss the 2024 budget and the 2025 levy to be presented at the annual meeting in March.

Supervisor Arndt made a motion to approve the budget and present the budget and levy at the Annual Meeting; Supervisor Wollak seconded; motion carried.

10. NEWSLETTER REVIEW AND MAILING

The Clerk requested quotes from Star Publications showing the difference between direct mailing the newsletter and inserting into the Sauk Rapids Herald for distribution.

The Board opted to direct mail the newsletter to Watab residents only.

11. CHANGE MEETING DATE: APRIL 2024

The Chairperson cannot attend the April 9 monthly board meeting and is requesting to change the meeting date to April 8.

Supervisor Wollak made a motion to change the date for the monthly meeting in April from Tuesday, April 9 to Monday, April 8; Supervisor Arndt seconded; motion carried.

12. ORDINANCE 3: FIRE AND EMERGENCY SERVICES

Table till next month.

14. RICE FIRE DEPARTMENT CONTRACT PAYMENT

Chairperson Johnson requested the City of Rice going forward to bill the contract on an annual basis rather than semi-annual. The city has submitted an invoice for 2024; payment will be made in March.

15. POTHOLE PATCHING

A quote for spray patching was received from Bertram Asphalt; price has gone up 11% from last year.

Supervisor Johnson made a motion to purchase 2 loads; Supervisor Arndt seconded; motion carried.

16. NORTHERN OAKS LIQUOR LICENSE REQUEST

Rachelle Kirchner, 6421 5th Avenue NE, requesting Township approval for liquor license.

Septic must be completed prior to approval of liquor license. They will clarify with Roxanne Achmann.

Supervisor Arndt made a motion to approve a liquor license contingent upon County approval of the septic system issue and required training; Supervisor Wollak seconded; motion carried.

CITIZEN'S INPUT

- Paul Wippler requested an account of Township Supervisor salaries over the past 6 years be included in the Newsletter.

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Arndt seconded; motion carried. Meeting adjourned at 7:26.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date