

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, March 19, 2024 – 7:00 pm

The regular monthly Watab Township Board Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board members present: Julie Johnson, Steve Wollak, Jesse Arndt, Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Robin Wollak, Jerry Kostreba, Paul Wippler, David Van Diests

ADDITIONS OR CHANGES TO THE AGENDA

- a. Sauk Rapids Fire Contract
- b. Park Dedication Funds
- c. BEP

2. APPROVE THE AGENDA

Supervisor Wollak made a motion to approve the agenda; Supervisor Arndt seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. February 13, 2024: Regular Monthly Board Meeting Minutes
- b. February 13, 2024: Special Meeting Minutes: Ferry Point Neighborhood
- c. February 13, 2024: Special Meeting Minutes: Lakewood Shores Neighborhood

Supervisor Arndt moved to approve the consent agenda; Supervisor Wollak seconded; motion carried.

4. TREASURER’S REPORT

- a. February, 2024 Month End

FALCON CHECKING STATEMENT

February 29, 2023:

Ending Balance	\$99,528.02
Outstanding Deposits.....	<u>+00.00</u>
	\$99,528.02
Outstanding Checks	26,520.01
 BALANCE	 <u>\$73,008.01</u>

CTAS Schedule 1 Balance **73,008.02**

Difference **-.01**

*As of this date, we have not rolled over to 2024 in CTAS

CURRENT ACCOUNT BALANCES:

- Intrafi.....\$975,062.85
- Checking Account.....\$73,008.01
- Road and Bridge\$66,887.64
- Town Hall Savings.....\$11,704.38
- Bond Value\$1,776,440.46

Notes:

- Checking Account Interest: \$00.00
- Road & Bridge Savings Interest: \$23.84
- Town Hall Building Savings Interest: \$4.17
- Intrafi Interest: \$1,538.75
- BCA Fine Share: \$153.31
- Benton Cablevision Franchise Fees \$894.22
- Benton County Road Allotment \$45,169.87

Supervisor Wollak made a motion to approve the Treasurer’s Report; Supervisor Arndt seconded; motion carried.

5. APPROVE LIST OF CLAIMS AND PAYROLL

Receipts for the month of February \$72,549.66
Disbursements for the month of February \$93,200.56

EFT Payments:

Internal Revenue Service \$1,085.14
MN Dept of Revenue \$00.00
Public Employee Retirement \$719.79

Supervisor Arndt made a motion to approve the List of Claims, Payroll and EFT payments; Supervisor Wollak seconded; motion carried.

6. BID AWARD: FERRY POINT AND LAKEWOOD SHORES

OMG/MPM \$1,260,179.91
Knife River \$1,334,181.30
Rice Contracting \$1,349,836.52
Kraemer Trucking \$1,366,197.45

Supervisor Wollak made a motion to accept the quote from Minnesota Management and Pavement in the amount of \$1,260,179.91 for Ferry Point and Lakewood Shores; Supervisor Arndt seconded; motion carried.

7. DEPARTMENT OF DEVELOPMENT REQUESTS

None

8. TREE REMOVAL QUOTES: FERRY POINT

a. Midwest Tree Experts \$2,375.00

Supervisor Arndt made a motion to approve the quote from Midwest Tree Experts in the amount of \$2,375.00; Supervisor Wollak seconded; motion carried.

9. SNOW REMOVAL QUOTES

a. Hanson Paving \$73,500.00
b. Burski Excavating \$79,450.00

Supervisor Arndt made a motion to approve the quote from Hanson Paving in the amount of \$73,500; Supervisor Wollak seconded; motion carried.

10. OVERLAY QUOTES: PLAZIAK ROAD

a. Knife River \$59,900.00
b. Hanson Paving \$17,800.00
c. MN Paving & Materials \$78,410.00

After discussion, the board decided to table the decision until the next meeting to consult with the Township engineer.

11. CULVERT LIST

Supervisor Johnson created a list of known culverts throughout the Township. Many are missing. The Board will try to locate missing markers during the Road Tour.

12. ORDINANCE 3: FIRE AND EMERGENCY SERVICES

Supervisor Wollak made a motion to approve the revised ordinance; Supervisor Arndt seconded; motion carried.

13. ORDINANCE REVIEWS

Several ordinances need updating; Board will review.

14. YARD MAINTENANCE CONTRACT

- a. Deluxe Yard Care \$55/hour

Supervisor Wollak made a motion to approve a 2-year contract for Deluxe Yard Care for \$55/hour; Supervisor Arndt seconded; motion carried.

15. COPIER

Because of the poor quality of the Treasurer's copier, Clerk Sauer presented a rental quote from Metro Sales for a small, black and white copier for the Treasurer's office in the amount of \$46.67/month.

Supervisor Wollak made a motion to approve the contract with Metro Sales for rental of a small tabletop, black and white copier for the Treasurer's office in the amount of \$46.67/month; Supervisor Arndt seconded; motion carried.

16. SAUK RAPIDS FIRE CONTRACT

Supervisor Wollak made a motion to accept payment Option 1; Supervisor Arndt seconded; motion carried.

17. PARK DEDICATION FUNDS

Fund balance is \$18,337; 75% of funds are to be used for parks within the Township; 25% to be used for parks and trail connectivity.

Supervisor Johnson will check with the County Administrator to see how they would designate funds if we chose to make a contribution.

18. BENTON ECONOMIC PARTNERSHIP

Amanda Othoudt sent the BEP Grant Statistics for 2020-2024 detailing distribution of grants among County townships.

CITIZEN'S INPUT

- David Van Diest thanked the Board for considering Plaziak project. Asked about planting trees to replace trees that have been removed.
Anyone can plant trees but not in the right-of-way.
What are Special Meetings?
Dates for regular meetings are planned and posted as of the April reorganizational meeting; special meeting are held on an as-needed basis and posted 5 days before the meeting.
- Jack Mueller—when will they work on Shoestring Loop?
Potentially later this year.

ADJOURNMENT

Supervisor Arndt made a motion to adjourn; Supervisor Wollak seconded; motion carried. Meeting adjourned at 7:46.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date