

**WATAB TOWN BOARD MEETING**  
**Regular Meeting Minutes**  
**Tuesday, September 10, 2024 – 7:00 pm**

The regular monthly Watab Township Board Meeting was called to order by Chairperson Arndt at 7:00 pm in the Watab Township Hall.

**ROLL CALL**

Board members present: Jesse Arndt, Julie Johnson, Steve Wollak, Kathy Sauer, Clerk

Others Present: Robin Wollak, Kris Shefveland, Paul Kruger, Kevin Kruger

**1. ADDITIONS OR CHANGES TO THE AGENDA**

- a. Score Grant: Clean-up Day

**2. APPROVE THE AGENDA**

Supervisor Johnson made a motion to approve the agenda; Supervisor Wollak seconded; motion carried.

**3. CONSENT AGENDA—One motion for all items**

- a. August 7, 2024: Special Meeting Minutes
- b. August 20, 2024: Regular Monthly Meeting Minutes

Supervisor Wollak moved to approve the consent agenda; Supervisor Johnson seconded; motion carried.

**4. TREASURER’S REPORT**

- a. August 2024 Month End

**FALCON CHECKING STATEMENT**

August 31, 2024:

Ending Balance .....	<b>\$100,000.00</b>
Outstanding Deposits.....	<u>+00.00</u>
	<b>\$100,000.00</b>
Outstanding Checks.....	\$47,897.29
 <b>BALANCE</b> .....	 <b>\$52,102.71</b>

CTAS Schedule 1 Balance.....**\$52,102.70**

Difference .....\$**.01\***

\*Difference is due to rounding on Intrafi accounts.

**CURRENT ACCOUNT BALANCES:**

- Intrafi.....\$681,729.75
- Checking Account.....\$100,000.00
- Road and Bridge .....\$67,039.09
- Town Hall Savings.....\$19,271.72
- Bond Value .....\$956,997.87

**Notes:**

- Checking Account Interest ..... \$00.00
- Road & Bridge Savings Interest ..... \$25.54
- Town Hall Building Savings Interest ..... \$7.34
- Intrafi Interest ..... \$1,050.34
- BCA Fine Share ..... \$93.32
- Benton Cablevision Franchise Fees ..... \$00.00

Supervisor Johnson made a motion to approve the Treasurer’s Report; Supervisor Wollak seconded; motion carried.

**5. APPROVE LIST OF CLAIMS AND PAYROLL**

Receipts for the month of August ..... \$419,316.96  
Disbursements for the month of August ..... \$463,166.11

**EFT Payments:**

Internal Revenue Service..... \$1,053.47  
Public Employee Retirement ..... \$484.71

Supervisor Wollak made a motion to approve the List of Claims, Payroll and EFT payments; Supervisor Johnson seconded; motion carried.

**6. WSB ENGINEER REPORT—Kevin Kruger**

- a. Shoestring Loop/95<sup>th</sup> Street NW Update  
Gravel is on 95<sup>th</sup>; paving will start tomorrow  
Paving wear course on Shoestring next week

Pay Voucher 1 for the Shoestring Loop/95<sup>th</sup> Street NW was submitted by Knife River for \$200,618.91.

Supervisor Johnson made a motion to issue payment to Knife River in the amount of \$200,618.91; Supervisor Wollak seconded; motion carried.

- b. 2025 Road Construction Projects  
Kevin distributed an Opinion of Probable Cost for Ivy Place and Burton Place. The project is estimated at \$638,885.47. The Board approved an initial survey of Ivy Place and Burton Place; letters will be sent to residents notifying them that there will be a survey crew in the area, but that this is a preliminary measure, and decisions have not been made.

Kevin recommended an overlay for 100<sup>th</sup> Street NE.

Supervisor Johnson will compile a list of costs for various projects.

**7. DEPARTMENT OF DEVELOPMENT REQUESTS**

- a. Conditional Use Permit Request—Johnson Land Holdings  
Notification only

**8. FIRE BILL UPDATE**

The Clerk distributed a year-to-date spreadsheet showing billings and payments of emergency services invoices.

Supervisor Johnson made a motion that residents of Watab Township who do not pay their invoices for emergency services lose the discount they receive as residents, reverting to the full amount, prior to being sent to collections or certified to their taxes; Supervisor Wollak seconded; motion carried.

**9. ARPA FUNDS**

Supervisor Johnson made a motion to approve the purchase of a fireproof cabinet and a cordless chain saw; Supervisor Wollak seconded; motion carried.

The Clerk noted that the laptops that the Clerk and Treasurer use are 5 years old. She was quoted the cost of two laptops at \$699 each with a \$69 set up fee for each. The Township will also need to purchase a 10" tablet with a sturdy case to take pictures for the MS4 program. WSB recommends an iPad. The Clerk will check compatibility of Microsoft computers with an iPad tablet.

**10. RICE RECREATION DONATION REQUEST**

Supervisor Johnson made a motion to approve the Rice Recreation request in the amount of \$3,000; Supervisor Wollak seconded; motion carried.

**CITIZEN'S INPUT**

**ADJOURNMENT**

Supervisor Wollak made a motion to adjourn; Supervisor Johnson seconded; motion carried. Meeting adjourned at 7:43.

Respectfully submitted,

Kathy Sauer  
Township Clerk

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Jesse Arndt, Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Sauer, Clerk

\_\_\_\_\_  
Date