

Minutes of Watab Town Board Special Meeting: February 16, 2015

On Monday, February 16, 2015, the Watab Town Board held a special meeting at the town hall for the purpose of finalization of the newsletter, fire contract with Rice, and MS4 work session with Wayne Cymbaluk. Board members present were Ed Kacures Jr., Craig Gondeck, Lloyd Erdmann, and Pat Spence.

Chair Kacures called the meeting to order at 7:00 p.m.

1. The board reviewed the Land Disturbance Permit Review Checklist and discussed which items should be altered. Wayne will use the University of Minnesota checklist for the projects disturbing one acre or more or on sensitive properties.
2. It will be important for the township to have easements to all permanent stormwater structures, since the township must annually inspect ponds and permanent structures for five years following construction for TSS and TP effectiveness. The functionality of the stormwater BMP will be determined through a visual inspection using the University of Minnesota's resource as written below. Wayne will assist in finalizing the post-construction stormwater program and develop a checklist. He will review the following language with Dan Miller at MPCA: Watab Township will utilize the Levels of Assessment identified in Chapter 3 of the University of Minnesota's 2008 publication "Assessment of Stormwater Best Management Practices." Currently the Township controls 1 wet sedimentation basin at the Township Hall. The inspection schedule for this pond will be a least once every five years. As the Township gains control of other BMP's the procedures and scheduling for purpose of determining TSS and TP will be identified in the operation and maintenance plan created in the original SWPPP. Depending on the BMP installed, the inspection checklists in the same or successor publication will be used."
3. There needs to be defined response procedures in place. For example, if a pond isn't working properly and is filled with sediment and the homeowners' association or developer fails to correct it, how will the township recover costs for the remedy?
4. The township board should have a discussion among other MS4 townships in Benton County and the Joe McPherson, Benton County, about responsibility for farm impacts to stormwater within the townships from feedlots, poultry barns, etc.; i.e. are the townships involved?
5. The educational plan for the town board was established as follows:
 - a. All meetings and training sessions documented that have board involvement.
 - b. Illicit Discharge Certification by Craig Gondeck and Pat Spence.
 - c. Attend conferences such as the Minnesota Erosion Control Annual Conference.
 - d. View Stormwater videos at town board meetings on a quarterly basis.
 - e. Attend industrial training session.
6. The board reviewed the electronic submission form developed by the clerk of all lakes, wetlands, and ponds in Watab showing their geographic coordinates. Supervisor Gondeck recommended the addition of another pond at Oak Hill Estates and one on Fifth Avenue on Duane Popp's property. The town road is an outfall to the pond. Clerk Spence asked the board to carefully review the listing by the end of the week, so that it can be submitted to MPCA. Clerk Spence and Supervisor Gondeck are continuing to update the culvert and storm sewer maps. The board will also need to have a special meeting to list all outfalls of stormwater.
7. Clerk Spence distributed the final draft of the newsletter. The proof will be given to the Clerk by Wednesday or Thursday of this week, and it will be printed and mailed the final week of February. There has been a cost reduction.

Respectfully submitted by Clerk Pat Spence