

**WATAB TOWN BOARD MEETING**

**Regular Monthly Meeting**

**May 5, 2020**

A regular monthly Watab Township Supervisor’s Meeting was called to order by Chairperson Johnson at 7:02 pm in the Watab Township Hall. Meeting was made available to residents via Zoom.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Those present offered allegiance to the flag of the United States of America.

**ROLL CALL**

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included Treasurer, Deborah O’Keefe, Clerk, Kathy Sauer, Todd Waytashek, and Paul Wippler, Kevin Kruger, Sandra Saldana, and Rand Schaper. Residents and others attending via Zoom were Adam Goebel, Steve Johnson, Robin Wollak, Jeff Wollak, Craig Wensmann, Gloria Rajkowski, Tim Rajkowski, Nathasha Barber, Julie Fandel, and John Polcher.

**2. ADDITIONS AND/OR CHANGES TO THE AGENDA**

- Supervisor Wollak asked to add an agenda item under Service Contracts for STS Crack Fill.
- Driveway Permit Fee
- Pines Edge Liquor License approval
- Pilgrim’s Pride approval

**3. APPROVE THE AGENDA**

A motion was made by Supervisor Wollak to approve agenda with changes; seconded by Supervisor Little; motion carried.

**4. CONSENT AGENDA (one motion for all items)**

- a. April 14, 2020 Board Meeting Minutes

A motion was made by Supervisor Little to approve the Consent Agenda with changes; seconded by Supervisor Wollak; motion carried.

**5. TREASURER’S REPORT**

Treasurer O’Keefe reported the following balances as of May 5:

Falcon Checking	\$187,431.58
Bremer Money Market	<u>\$40,201.91</u>
	\$227,633.49
Road and Bridge Falcon Money Market	<u>\$255,112.84</u>
TOTAL	<u>\$462,746.33</u>
Fine Shares for April	\$119.98
Bremer April Interest	.99
Falcon Money Market Interest	83.62

Falcon Checking Statement not ready till the 7th of the month.

- Treasurer O'Keefe requested that \$219.68 be transferred from the Building Fund (since it is no longer use) to an account that the Board deems fit.

A motion was made by Supervisor Little to transfer \$219.68 to the Road and Bridge account; seconded by Supervisor Wollak; motion carried.

- Treasurer O'Keefe requested permission to order receipt books.

A motion was made by Supervisor Wollak to approve purchase of receipt books in the amount of \$428.30; seconded by Supervisor Little; motion carried.

- Treasurer O'Keefe notified Board that Frank Hard from Langola Township will serve as Deputy Treasurer in exchange for Deb to serve as Deputy for him.

A motion was made by Supervisor Little to approve the Treasurer's report; Supervisor Wollak seconded; motion carried.

#### **6. APPROVE LIST OF CLAIMS AND PAYROLL**

No issues; a motion to approve payroll and claims was made by Supervisor Wollak; seconded by Supervisor Little; motion carried.

#### **11. DEPARTMENT OF DEVELOPMENT—VARIANCE REQUESTS**

- Pines Edge Liquor—Dr. Hyytinen requested approval to renew liquor license that expires on July 1 as closing with new owners may be delayed due to Covid19 situation.

Motion was made by Supervisor Wollak to approve the license; Supervisor Little seconded; motion carried.

- Pilgrim's Pride—request to renew arrangement with Township for access to Frost Road agreeing to cover any costs incurred for damage to the section they drive on. Current agreement expires June 2020; new agreement would be extended through June 2021.

Motion was made by Supervisor Little to extend the agreement through June 2021; seconded by Supervisor Wollak; motion carried.

- Rajkowski Storage Units—requesting a conditional use permit to build storage units to the west of Tim's Tower.

Motion was made by Supervisor Little to approve request for CUP; Supervisor Wollak seconded; motion carried.

- Tom Friedrich is putting in a natural wetland to increase duck population east on Little Rock Road. Has already been approved.

- John Polcher—permission to construct storage shed. Must fill out Land Disturbance Permit.

Motion was made by Supervisor Little to approve construction of shed; Supervisor Wollak seconded; motion carried.

**7. NICK ANDERSON, BOGART & PEDERSON**

105<sup>th</sup> STREET NW BID AWARD & CONTRACT

Motion was made by Supervisor Little to award the bid of 105<sup>th</sup> Street NW to Rice Contracting; Supervisor Wollak seconded; motion carried. Work to commence mid-June; August 14 completion date.

Motion was made to approve the construction contract with Rice Contracting by Supervisor Little; seconded by Supervisor Wollak; motion carried.

QUIET ZONE

Quiet Zone is figured out; waiting for BNSF to get back.

ROAD STRIPING

Striping: Benton County chose not to include Watab Township in their contract for striping/restriping. Supervisor Johnson will contact Chris Berg for clarification.

FROST ROAD/66<sup>TH</sup> STREET

Three bids for topsoil, seeding, and fertilizer were received:

Burski	\$4,900.00
Rice Contracting	\$3,980.25
Helmin Construction	\$7,135.00

Motion was made by Supervisor Wollak to approve Rice Contracting bid of \$3,980.25 for topsoil and seeding on Frost Road and 85<sup>th</sup> Street NW; Supervisor Little seconded; motion carried.

APPOINTMENT OF ROAD INSPECTOR FOR 105<sup>TH</sup> ST NW

Bogard & Pederson	\$70/hr.	intern
Lloyd's Contracting	\$70/hr.	
WSB	\$110/hr.	

Motion made by Supervisor Little to hire Lloyd's Contracting as Road Inspector for 105<sup>th</sup> Street NW; seconded by Supervisor Wollak; motion carried.

**8. WSB PRESENTATION—KEVIN KRUGER**

Kevin Kruger from WSB presented a pavement management plan/road inspection service. Information packet was distributed to the Board members. Plan will be reviewed and revisited.

**9. MS4 REPORT**

- Forms are being updated and will be posted to the website.
- Double-checking ordinance for cost of driveway permit.

**10. ROAD TOUR**

Supervisor Wollak reported that the Board conducted annual road trip on Friday, May 1. Many roads were found to be in poor shape. Tree-trimming and work on shoulders also need to be done. Letters will go out to residents who need clean-up.

**11. ROAD POTHOLE QUOTES**

Midwest Asphalt: \$395/ton; oil and granite chip mixture  
Minnesota Blacktopping: \$900; hot mix asphalt with tack coat

Supervisor Little made a motion to approve Midwest Asphalt Paving for 6 tons of pothole mix; seconded by Supervisor Wollak; motion carried.

**12. MINIMUM MAINTENANCE ROADS**

Three quotes were presented for grading roads:

Burski Excavating	105 <sup>th</sup>	\$400 per time
	66 <sup>th</sup>	\$350 per time
Saldana Excavating	105 <sup>th</sup>	\$365 per time
	66 <sup>th</sup>	\$265 per time
Rice Contracting	105 <sup>th</sup>	\$350 per time
	66 <sup>th</sup>	\$195 per time

Supervisor Little made a motion to approve Rice Contracting to grade roads for 2020 on a “by call only” basis; seconded by Supervisor Wollak; motion carried.

**13. SERVICE CONTRACTS 2020**

- Ditch Mowing  
Quotes will be sent

- Street Sweeping  
Four bids received:
 

Triple A Holdings	\$7,500.00
ER Wollak	\$6,150.00
On Call Sweeping	\$24,300.00
Done Right	\$12,000.00

Supervisor Little made a motion to approve ER Wollak Contracting for Street Sweeping; Supervisor Johnson seconded; Supervisor Wollak abstained; motion carried.

**MISCELLANEOUS**

- Supervisor Wollak reported that we have already used ½ pallet STS Crack Fill; requested ordering one more pallet @ \$1,500.00 per pallet.

Supervisor Little made a motion to order one more pallet of STS Crack Fill @ \$1,500.00; seconded by Supervisor Wollak; motion carried.

- Township budget balanced as of April 30.

- Storage Cabinet: request to purchase cabinets for office supplies/files.  
Supervisor Little made a motion to approve purchase of a storage cabinet in the amount of \$675.81; Supervisor Wollak seconded; motion carried.

Supervisor Wollak made a motion to approve purchase of a filing cabinet in the amount not to exceed \$700; Supervisor Little seconded; motion carried.

**14. CITIZEN INPUT**

Todd Waytashek:

1. Wants to make sure he is on the list for ditch-mowing.
2. Curb loose in Pirates Cove; Supervisor Wollak will check out.
3. Sheriff was called about radiator; Todd will pick up.
4. Minutes need to be posted on the website.

**ADJOURNMENT**

Supervisor Wollak made a motion to adjourn the meeting; seconded by Supervisor Little.; motion carried; meeting adjourned at 8:18.

Respectfully submitted,

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date