

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, January 10, 2022 – 7:00 pm

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board supervisors present: Julie Johnson Wollak, Bill Little. Others present: Kathy Sauer, Clerk

Others Present: Robin Wollak, Jerry Kostreba, Jacke and Renee Polcher, Jesse Arndt, Lloyd Erdmann, Natasha Barber, Sandra Saldana, DelRoy Shane, Dothan Aleshire, Fred Segler, Corrie Steinhofer, Paul Wippler

Attending via Zoom: Kevin Kruger (WSB), Steve Johnson

1. ADDITIONS OR CHANGES TO THE AGENDA

- a. Corrie Steinhofer

2. APPROVE THE AGENDA

Supervisor Little moved to approve the agenda; Supervisor Wollak seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. December 13, 2022: Regular Monthly Meeting
- b. December 19, 2022: Special Meeting: Road Plan

Supervisor Wollak made a motion to approve the consent agenda; Supervisor Little seconded; motion carried.

4. TREASURER’S UPDATE

Supervisor Johnson gave a summary of operating costs and expenses for 2022.

AS OF NOVEMBER 30, 2022:

FALCON CHECKING \$1,250,802.54

Uncleared Checks

8375	140.00
8378	1,018.55
8395	<u>4,618.75</u>
TOTAL	5,777.30

Falcon Bank Statement \$1,245,025.24

CTAS SCHEDULE 1 \$1,245,025.24

Difference from CTAS \$0.00

Notes:

BCA Fines: \$203.31

Checking Account Interest: \$254.18

Road & Bridge Savings Interest: \$115.43

Town Hall Building Savings Interest: \$1.47

Pershing/Ehlers Account Balance in CTAS: \$2,439,481.32

Supervisor Little made a motion to approve the Treasurer’s Report for November; Supervisor Wollak seconded; motion carried.

Supervisor Johnson noted that an outside audit is required and a request for quotes will be issued.

Two candidates for the Treasurer’s position were interviewed today, January 10, 2023.

Supervisor Wollak made a motion to offer the position to Mary Shearer; Supervisor Johnson seconded; motion carried.

5. RESOLUTION 2023-1: Designation as a Polling Place and Appointment of Election Judges

Supervisor Wollak made a motion to approve Resolution 2023-1; Supervisor Little seconded; motion carried,

6. RESOLUTION 2023-2: Appointment of Absentee Ballot board

Supervisor Wollak made a motion to approve Resolution 2023-2; Supervisor Little seconded; motion carried,

7. RESOLUTION 2023-3: Annual Transfer of Funds from the General Fund to the Building Savings Fund

Supervisor Little made a motion to approve Resolution 2023-3 with revisions; Supervisor Wollak seconded; motion carried,

8. RESOLUTION 2023-4: Transferring Rental Proceeds from the General Fund to the Building Savings Fund

Supervisor Wollak made a motion to approve Resolution 2023-4 with revisions; Supervisor Little seconded; motion carried.

9. RESOLUTION 2023-5: Approval of the State of Minnesota Joint Powers Agreements with the Township of Watab on Behalf of its Prosecuting Attorney

Supervisor Wollak made a motion to approve Resolution 2023-5 with revisions; Supervisor Little seconded; motion carried.

10. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL

Supervisor Little made a motion to approve bills, claims, and payroll; Supervisor Wollak seconded; motion carried.

11. WSB ENGINEER REPORT—Kevin Kruger

a. 5-10 Year Road Plan Report

Kevin Kruger created a map indicating, by color code, a schedule of road construction/repair projects for the next 5-10 years. He also submitted a “Opinion of Probable Cost.”

12. ROAD REPORT

a. Tree Trimming Quotes

Three quotes were received:

- Rice Contracting \$8,300.00
- Jason Zwilling \$9,300.00
- AAA Tree Pros \$8,200.00

After further discussion among the board, it was decided that because of the snow depth, tree trimming will need to wait until next year.

Supervisor Wollak made a motion to delay tree trimming until next year; Supervisor Little seconded; motion carried.

13. SCHEDULE SUPERVISOR ANNUAL AUDIT

Annual audit is scheduled for Tuesday, January 31, at 8:00 am at the Watab Township Hall.

14. CORRIE STEINHOFFER: 75 Sharon Place NW, Rice, MN 56367

Mr. Steinhofner stated he was attending to pick up the blueprints of the Sharon Place Construction project that was completed this year, and to request to be added to the agenda on February 7.

Since Kevin Kruger was in attendance via Zoom, the blueprints were not available at the Hall. Mr. Steinhofner was told to make arrangements with Kevin to pick up and to pay for the blueprints. A form will be mailed to Mr. Steinhofner for his request to be on the agenda for next month's meeting.

CITIZEN'S INPUT (3 minutes)

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ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Little seconded; motion carried. Meeting adjourned at 7:36.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date