

**WATAB TOWN BOARD MEETING**  
**Regular Meeting Minutes**  
**Tuesday, December 10, 2024 – 7:00 pm**

The regular monthly Watab Township Board Meeting was called to order by Chairperson Arndt at 7:00 pm in the Watab Township Hall.

**ROLL CALL**

Board members present: Jesse Arndt, Julie Johnson, Steve Wollak, Kathy Sauer, Clerk

Others Present: Kevin Kruger, Kris Shefvland, Mike Burton, Paul Wippler, Robin Wollak

**ADDITIONS OR CHANGES TO THE AGENDA**

- a. Wacosa Contract
- b. Treasurer’s Position

**2. APPROVE THE AGENDA**

Supervisor Johnson made a motion to approve the agenda; Supervisor Wollak seconded; motion carried.

**3. CONSENT AGENDA—One motion for all items**

- a. November 12, 2024: Regular Meeting Minutes
- b. November 18, 2024: Special Meeting Minutes

Supervisor Wollak moved to approve the consent agenda; Supervisor Johnson seconded; motion carried.

**4. TREASURER’S REPORT**

November 2024 Month End  
 Bond/ARPA Funds

**FALCON CHECKING STATEMENT**

November 30, 2024:

Ending Balance .....	<b>\$100,000.00</b>
Outstanding Deposits.....	<u>+40.00</u>
	<b>\$100,000.00</b>
Outstanding Checks.....	\$40.00
 <b>BALANCE</b> .....	 <b>\$99,960.00</b>
 CTAS Schedule 1 Balance.....	 <b>\$99,960.00</b>
 Difference .....	 \$.00

**CURRENT ACCOUNT BALANCES:**

- Intrafi.....\$672,606.28
- Checking Account.....\$99,960.00
- Road and Bridge .....\$67,107.53
- Town Hall Savings.....\$19,289.50
- Bond Value .....\$00.00

**Notes:**

- Checking Account Interest ..... \$00.00
- Road & Bridge Savings Interest ..... \$22.00
- Town Hall Building Savings Interest ..... \$5.53
- Intrafi Interest ..... \$1,249.16

- BCA Fine Share ..... \$726.59
- Benton Cablevision Franchise Fees ..... \$707.33

Supervisor Johnson made a motion to approve the Treasurer’s Report; Supervisor Wollak seconded; motion carried.

**5. APPROVE LIST OF CLAIMS AND PAYROLL**

Receipts for the month of November ..... \$2,288,045.91  
 Disbursements for the month of November ..... \$2,240,992.54

**EFT Payments:**

Internal Revenue Service..... \$820.26  
 Public Employee Retirement..... \$527.82

Supervisor Wollak made a motion to approve the List of Claims, Payroll and EFT payments; Supervisor Johnson seconded; motion carried.

**6. WSB ENGINEER REPORT—Kevin Kruger**

- a. Burton Court—Recorder’s office found one document claiming a road easement approved by several residents/property owners.

**7. DEPARTMENT OF DEVELOPMENT REQUESTS**

- a. Benton County Planning Commission Public Hearing to be held Thursday, December 12, 2024, to consider: Amend Ordinance #477 to add provision for the regulation of cannabis businesses within the areas under the County’s zoning jurisdiction.

**8. RESOLUTION 2024-15: Delegating Cannabis Retail: Registration to the County**

Supervisor Wollak made a motion to approve Resolution 2024-15: Delegating Cannabis Retail Registration to the County; Supervisor Johnson seconded; motion carried.

**9. REVISION OF ORDINANCE 3: Establishing Charges for Fire and Emergency Response Services**

Supervisor Johnson made a motion to approve the amendment to Watab Township Ordinance 3 to revoke residents’ discount applied to their emergency services invoice when they do not pay within the prescribed time; Supervisor Wollak seconded; motion carried.

**10. FILING PERIOD FOR WATAB SUPERVISOR**

Please note the filing period for Watab Supervisor is December 31, 2024, through January 14, 2025.

**11. SAUK RAPIDS-RICE DISTRICT 47 ELECTION**

The Watab Towns Hall will be used as a voting precinct for the SRR referendum election on February 11, 2025; therefore, the Watab Township Regular Monthly Board Meeting will be rescheduled to Tuesday, February 18, 2025, at 7:00 pm.

**12. WACOSA CONTRACT**

Supervisor Wollak made a motion to approve the Wacosa contract for cleaning the Watab Township Hall at a rate of \$78.83 per hour for 2025; Supervisor Johnson seconded; motion carried.

**13. TREASURER’S SEARCH**

A Special Meeting to discuss qualifications for a new treasurer will be held Tuesday, January 7, 2025, at 9:00 am.

**CITIZEN’S INPUT**

- None

**ADJOURNMENT**

Supervisor Wollak made a motion to adjourn; Supervisor Johnson seconded; motion carried. Meeting adjourned at 7:22.

Respectfully submitted,

Kathy Sauer  
Township Clerk

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Jesse Arndt, Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Sauer, Clerk

\_\_\_\_\_  
Date