

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, June 8, 2021 – 7:00 pm

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall. Those present offered allegiance to the flag of the United States of America.

ROLL CALL

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included, Treasurer, Deborah O’Keefe, Clerk, Kathy Sauer, Sheila Jacobs, Keith Jacobs, Kevin Weeks, Todd Waytashek, Dothan Aleshire, Wayne Larson, Mary Beth Copa, Travis Scott, Jessica Storkamp, David Johnson, Paul Wippler, Cliff Weitgenant, Kevin Kruger, Dennis Lozinski, Ellary Prentice

Attending via Zoom: Julie’s ipad, Todd Hagen, Del Rothstein, Liam’s dad, Chad

2. ADDITIONS OR CHANGES TO THE AGENDA

- Storage Container
- Sharon Place Survey
- Cornerstone Storage

3. APPROVE THE AGENDA

Supervisor Wollak moved to approve the agenda; Supervisor Little seconded; motion carried.

4. CONSENT AGENDA—One motion for all items

- a. Special Meeting Minutes—Lake Andrew and Waytashek ROW Violations (5-3-2021)
- b. Special Meeting Minutes—Preconstruction Meeting 105th St NW (5-10-2021)
- c. Regular Meeting Minutes (5-11-2021)
- d. Special Meeting Minutes—Resolution 2021-13 (5-24-2021)

Supervisor Little made a motion to approve the agenda; Supervisor Wollak seconded; motion carried.

5. TREASURER’S REPORT

Falcon Checking	\$278,954.60
Bremer Money Market	<u>50,991.46</u>
	\$329,946.06

Falcon Money Market	<u>\$256,220.31</u>
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TOTAL	<u>\$586,166.37</u>
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Falcon Money Market Interest	\$49.35
Falcon Checking Interest	87.02
Bremer Interest	\$.86
Falcon Savings Account (Building)	1.70
BCA Fines	\$519.93

ESCROW ACCOUNT

- Cornerstone Storage 20,608.05

Supervisor Wollak moved to approve the Treasurer’s Report; Supervisor Little seconded; motion carried.

- Treasurer O’Keefe reported receiving a fire bill appeal from David Johnson. He received a fire bill for a fire in the ditch by his home. It was determined that this fire was set by arsonists in the area.

Supervisor Wollak made a motion to waive the fire bill; Supervisor Little seconded; motion passed.

- Treasurer O’Keefe asked the Board for permission to subscribe to a service that would provide more accurate information in regard to providing current address information for persons receiving invoices from the Township. The company she suggested is “Been Verified.” A trial subscription would be \$44.58 for 3 months.

The Board agreed to a trial period of 3 months for \$44.58.

- Supervisor Johnson reported that an email was received from Minnesota Association of Townships directing the Treasurer to provide copies of all financial statements to the Board at the monthly meeting.

6. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL

Supervisor Wollak moved to accept bills, claims, and payroll; Supervisor Little seconded; motion carried.

7. WSB ENGINEER REPORT (Kevin Kruger)

a. Construction Timeline for 105th Street NW and Quiet Crossing

Project will begin in approximately 3 weeks

- Travis Scott attended the meeting to gain permission to drive trucks on 105th Street; trucks weigh 80,000 fully loaded. 105th is not finished and is only a 5-ton road.

The Board denied his request and suggested using 95th Street (Saldana Road). Signs will be posted on 105th Street indicating weight limits.

County engineer has requested documentation for load restrictions on 105th Street NW.

b. Sucker Creek Road and Bridge

LRIP grant request was denied.

Currently, there is no set timeline for the Sucker Creek projects. Supervisor Johnson talked with Chris Byrd who reported that the state will likely redistribute funds after special session ends which should be mid-late June.

A neighborhood meeting will be scheduled in the near future.

The Minnesota Association of Townships is lobbying the state for permission to use American Rescue Plan (ARP) funds for streets and roads. Currently, Watab Township is projected to receive \$370,000 in funding targeted for water, sewer, and broadband. Supervisor Johnson is exploring cost estimates for expanding broadband in areas of the Township.

8. LAKE ANDREW FEASIBILITY STUDY REPORT

Kevin Kruger reported that the feasibility study for Lake Andrew Roads has been completed. Assessments projected to be slightly over \$12,000 per lot.

Mr. Kruger recommended accepting the roads “as is” after the waivers are received; otherwise, residents are being assessed by the Township for roads that the Township does not own.

Kevin Weeks indicated that Scott Jarnot no longer owns property in the development, but he still owns the sewer and well systems. The Township Board was unaware of this change and Mr. Weeks did not elaborate.

9. BONDING ROAD PROJECTS

Todd Hagen from Ehler's recommended issuing the two bonds at the same time.

- a. Lake Andrew Assessment Public Hearing (429 Bond)
 - Residents will be assessed for bonding expenses.
 - Bid process for Lake Andrew to begin late August, 2021.
 - Kevin Kruger stated that a Public Hearing is not necessary since waivers are being collected; informational meeting will be scheduled for Wednesday, June 16 at 7:00 pm at the Township Hall. Site visit will take place if necessary.
 - Waivers will be mailed out this week.
 - Residents cannot prepay an assessment that has not been adopted.
- b. Watab Road Projects Public Hearing (General Obligation Bond)
Public Hearing set for July 13

Supervisor Little made a motion to approve WSB to use their design process on Lake Andrew; Supervisor Wollak seconded; motion carried. (Clarification: Formal approval for WSB to proceed is pending on the outcome of the July 13 Public Hearing.)

Mr. Hagen presented a resolution for the street reconstruction project calling for a public hearing July 13 at 7:00. Project includes a full reconstruction for West Lake Road, West Lake Court, and several roads for reclaims throughout the Township. Total for these projects is estimated at 3.3 million. Bond is at 3.395 million on 10-year schedule. There is a 3-year time period to sell bonds and distribute funds for projects.

Supervisor Wollak moved to approve the resolution to call for a Public Hearing on July 13 at 7:00 pm for the street reconstruction plan; Supervisor Little seconded; motion carried.

Supervisor Wollak made a motion to approve the Lake Andrew Feasibility Study; Supervisor Little seconded; motion carried.

8. DEPARTMENT OF DEVELOPMENT—Various Requests

- Jacob and Ashley Meierhofer— requesting a variance to position new home 9 feet short of the required 50-foot setback. Supervisors approved.
- Ron Welle and Patty Meyer requesting to tear down a dilapidated building and replace with a new structure of the same size in the same location. Would like to move it back 5 feet, if possible, to avoid the flood zone. Board has no issues with the building and will leave the flood zone issue to the County's discretion.

Supervisor Johnson will notify Roxanne Achmann in the Department of Development of these decisions.

9. PLANNING COMMISSION REPORT AND APPROVAL OF PLATS

- a. Baldwin Acres
Planning Commission will meet June 22 to finalize the requested changes to the final plat for Baldwin Acres.

10. BENTON TELEPHONE/INTERNET/ALARM DISCUSSION

As of last week, Benton Communications installed an internet system. Phone installation will take place later this week.

11. CENTRAL MN WATER EDUCATION ALLIANCE (CMWEA)

Discussion took place regarding membership in the CMWEA. Organization provides educational material meeting the MAT requirement for Townships.

Supervisor Wollak moved to authorize the expense of \$608 for a subscription to CMWEA; Supervisor Little seconded; motion carried.

12. MS4 ANNUAL REPORT

Supervisor Johnson completed and submitted the report today.

13. LIQUOR LICENSE PINES EDGE/MINI MART #10

Mary Beth Copa, representative from Pines Edge Mini Mart, submitted a request for renewal of liquor license. There is possible renovation in the works, but not finalized at this time.

Supervisor Wollak made a motion to renew liquor license; Supervisor Little seconded; motion carried.

14. BUILDING INSPECTOR'S CONTRACT

Nancy Scott submitted a contract renewal application. There was no change in the terms, charges, or conditions of the contract from the previous contract.

Supervisor Wollak made a motion to accept the contract; Supervisor Little seconded; motion carried.

15. 5TH AVENUE NW: TITLE SEARCH AND CANCELLED SURVEY

Supervisor Johnson ordered a title search from the attorney at Tri County Abstract. Upon receipt, results will be sent to Todd Waytashek and Kevin Kruger.

17. STORAGE CONTAINER

Last fall, Supervisor Wollak received a verbal quote of \$3,300 from Patrick Mastey for a 40' fire-proof storage container to be moved on-site for the purpose of housing permanent records. To avoid moving the container twice during the winter, it was decided to wait till spring for delivery. Since that time, the price increased to \$4,800. Alternate means of storage will be explored.

18. SHARON PLACE SURVEY

After the Boundary Commission re-platted most of Sharon Place, issues remain in the southeast corner. Kevin Kruger has the updated survey and will use in designing the plan for the road.

19. CORNERSTONE STORAGE

Issue with stormwater drainage. Wayne Cymbalik will call an onsite meeting with Bogart & Pederson and Tim Rajkowski to determine how to resolve the stormwater design.

20. CITIZEN'S INPUT: Time Limit 3 Minutes

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Little seconded; motion carried. Meeting adjourned at 8:25.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date