

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, May 11, 2021 – 7:00 pm

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board supervisors present: Julie Johnson, Steve Wollak, and Bill Little. Others present in the Town Hall included, Treasurer, Deborah O’Keefe, Clerk, Kathy Sauer, Robin Wollak, Jerry Kostreba, Jack Polcher, Renee Polcher, Dothan Aleshire, Mike, Todd Waytashek, Lloyd Erdmann, John Quade, Sandra Saldana, Ellary Prentice

Attending via Zoom: Steve Johnson

Those present offered allegiance to the flag of the United States of America.

2. ADDITIONS OR CHANGES TO THE AGENDA

- Sharon Place Survey
- Driveway on 95th Street
- Minimum Maintenance Road (15th Avenue NW)
- West Lake Road and Johnson Road Repairs

3. APPROVE THE AGENDA

Supervisor Wollak moved to approve the agenda; Supervisor Little seconded; motion carried.

4. CONSENT AGENDA—One motion for all items

- a. April 9, 2021, Regular Meeting Minutes
- b. April 13, 2021, Special Meeting Minutes: Local Board of Adjustment and Equalization
- c. April, 2021, Special Meeting Minutes: Open, Review, and Award Quotes for Road Work on 105th St NW

Supervisor Little made a motion to approve the agenda; Supervisor Wollak seconded; motion carried.

5. TREASURER’S REPORT

| | |
|--------------------------------------|---------------------|
| Falcon Checking | \$297,538.86 |
| Bremer Money Market | <u>50,470.67</u> |
| | \$348,009.53 |
| | |
| Falcon Money Market | <u>\$256,133.29</u> |
| | |
| TOTAL | <u>\$604,142.82</u> |
| | |
| Falcon Money Market Interest (March) | \$51.59 |
| Falcon Checking Interest | 84.18 |
| Bremer Interest (January) | \$.83 |
| BCA Fines | \$698.35 |

Treasurer O'Keefe requested to move \$1.02 interest balance in the Jannew Escrow account to the General Fund account.

Supervisor Wollak made a motion to move \$1.02 from the Jannew Escrow account to the General Fund account; Supervisor Little seconded; motion carried.

Supervisor Wollak moved to approve the Treasurer's Report; Supervisor Little seconded; motion carried.

6. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL

Supervisor Wollak moved to accept bills, claims, and payroll; Supervisor Little seconded; motion carried.

7. WSB ENGINEER REPORT (Kevin Kruger)

- a. Construction Timeline for 105th Street NW and Quiet Crossing
Scheduled to begin next month; 3 to 4-week project.
- b. Sucker Creek Bridge and Road
Ready to schedule a neighborhood meeting for resident input.
- c. Right of Way Purchase on Sucker Creek Road
Per Chris Byrd at Benton County, the platted road narrows at the bridge and the Township does not currently own enough right-of-way to build the bridge; therefore, 46 feet on the west side and 23 feet on the east side will need to be purchased from landowners based on the current assessed value to make the bridge wide enough.
- d. Minimum Maintenance Road Upgrades and Grading
MMR needs a culvert—will grade to the center to create a crown.

8. ROAD TOUR REPORT Friday, April 30

Kept comprehensive list of issues that were observed.

- a. ROW Issues
Several violations were observed; letters were sent to residents violating right-of-way.
- b. Vehicle Issues
Letters going out to residents who have unlicensed vehicles on their property.
- c. Building Permits
Observed a building project for which there is no building permit; resident will be notified.
- d. 9930 West Lake Road
Letter will be sent to the owner of a collapsing structure ordering it to be removed. Property was overrun by cats and creates a public health hazard.
- e. 5th Avenue NW Survey
Issues regarding jurisdiction of 5th Avenue NW with MNDot. The road will be re-surveyed and the Township will consult with MNDot to resolve the issue.
- f. Street Sweeping
Quote from Wollak Trucking: \$7,450.00 for 38.5 miles of roads. Should schedule before the end of June.

Supervisor Little moved to accept Wollak's bid of \$7,450 for street sweeping; Supervisor Johnson seconded; Supervisor Wollak abstained; motion carried.

g. Minimum Maintenance Road

Work is needed to fill in edges, re-grade, and haul in gravel to fill in culvert.

Kevin Kruger suggested checking with the County to explore coordinating the project with them to get a better price for gravel; he will check with them. Supervisor Johnson will call Rice Contracting for quote on the work.

h. Sharon Place Survey

Road was surveyed separate from the Boundary Commission; part is platted, part is not. Need to know where the right-of-way and the septic systems are located. Supervisor Johnson will call Chris Foley at Benton County to check on the status of the survey.

i. Driveway on 95th

Clint Buchner has requested to install a driveway 30' from the intersection. Supervisors agreed that is too close; Kevin Kruger recommended at least 100'. Supervisor Johnson will contact Mr. Buchner with the Board's decision.

j. Minimum Maintenance Road—15th Avenue

Problem with trash and junk being dumped in the south end of the road.

Supervisor Little made a motion to close the south end of 15th Avenue; Supervisor Wollak seconded; motion carried.

Supervisor Wollak will look into purchasing a gate to seal off the entrance.

k. West Lake Road/Johnson Road Repairs

West Lake Road has large potholes. Supervisor Johnson procured a quote from Hanson for \$7,500.

Johnson Road is breaking up—snowplow cannot turn around—Supervisor Johnson received a quote from Hanson for \$3,000.

Supervisor Wollak made a motion to add gravel on Johnson Road; Supervisor Little seconded; Julie abstained; motion carried.

Supervisor Wollak recommended to fill potholes on West Lake Road with granite chips this year in consideration of the possibility of reconstructing the road next year.

9. EHLER'S BONDING FUTURE PROJECTS DISCUSSION

Discussion took place regarding the option of funding upcoming large projects now or waiting. Bond rate is still 1.9%; indications are that they will rise within 6 months to a year. Supervisors listed the following roads as priorities:

West Lake Road— Reconstruction (may be candidate for a grant)

Sharon Place—Reconstruction

Lakewood Shores--Reconstruction

Sandbur Trail—Reclaim

Shoestring Loop—Reclaim

Sues Road—Reclaim
15th Avenue NW—Reclaim or Mill Overlay
Burton Court???
Indian Road—Reclaim
115th Street NW—Reclaim
Plaziak—Reclaim

Top 5: West Lake Road and Court; Sharon Place, Lakewood Shores, Sandbur Trail, Shoestring

Meeting attendees were asked for input; support to bond now was unanimous among the contributors.

Kevin Kruger suggested coring the roads to determine what is needed. He will try to complete this job before the June meeting. West Lake Road has already been done. Estimate for this work is approximately \$5,000.

Supervisor Johnson made a motion to approving WSB to complete the work at a cost of no more than \$5,000; Supervisor Wollak seconded; motion carried.

Supervisor Johnson will work with Kevin Kruger to come up with costs/projections to bring to the June meeting.

10. DEPARTMENT OF DEVELOPMENT—Various Requests

Heidebrink (Ferry Point): requesting to haul in fill to add a sunroom to the west side of their home—which is on the opposite side of the river.

Supervisor Johnson will notify Roxanne Achmann that the Township Board approves the request.

11. PLANNING COMMISSION REPORT AND APPROVAL OF PLATS

a. Cove Plat 5 (John and Anita Herold) prelim and final

After review of the plat and a site visit, the Planning Commission unanimously approved the Herold's preliminary and final plats requesting to combine four lots into three by vacating two easements between lots.

Supervisor Wollak made a motion to approve the Planning Commission's decision; Supervisor Little seconded; motion carried.

b. Riverview Loop (Dave Baldwin) prelim and final

After a review of the plat and a site visit, the Planning Commission recommended that Mr. Baldwin redraw his plat design to square off his property rather than retain the triangular shaped lot as indicated on the plat. Mr. Baldwin will have his plat redrawn and another meeting will be scheduled to review the new plat.

Decision is recessed until then.

12. BENTON TELEPHONE/INTERNET/ALARM DISCUSSION

Clerk Sauer collected three quotes for a new VOIP phone system.

- Marco: \$2,088 installation; \$65 per month
- Schwegel Communications: \$500-700 installation; \$65 per month
- Stainbrook Communications: did not seem interested in working with us

Supervisor Wollak made a motion to accept the quotation from Schwegel Communications; Supervisor Little seconded; motion carried.

As a result, the Township will drop Century Link as a phone and internet provider (as of May 31) and add Benton Communications as the internet provider at \$65 per month.

Supervisor Little made a motion to add Benton Communications as internet provider; Supervisor Wollak seconded; motion carried.

Table Central Security quote for June meeting.

13. CHARTER ORDINANCE FEES

After numerous requests, Supervisor Johnson has not been able to contact Charter/Spectrum regarding required ordinance fees. A registered letter will be sent to them for response.

14. LAKE ANDREW UPDATE

Residents of the Lake Andrew Development have met and are pursuing the assessment option to repair/replace the roads in their development. To date, 77% of owners have indicated verbally to sign an assessment waiver; 80% is needed. A feasibility study has been ordered by the Township and a public hearing will be scheduled after the study has been completed.

Kevin Kruger said he will try to report the results of the study for the June Board meeting.

15. CITIZENS' INPUT: Time Limit 3 Minutes

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Little seconded; motion carried. Meeting adjourned at 8:30.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date