

**WATAB TOWNSHIP**  
**RESOLUTION 2024-6**  
**TOWN BOARD MEMBER DUTIES AND AFFIDAVITS**

**WHEREAS**, the following tasks need to be accomplished for the benefit of Watab Township residents that are outside the statutory requirements of a Town Board Member; and

**WHEREAS**, the Town Board has deemed that these tasks can be most efficiently and cost-effectively carried out by Town Board members so that the Township does not have to hire employees and pay benefits or contract for services at a higher rate of pay; and

**WHEREAS**, these tasks are under the statutory amount deemed necessary for competitive quotes or bids;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the following work is approved to be completed by the person(s) named at the hourly rate set in the Town’ compensation policy:

<b>TASK</b>	<b>ASSIGNED TO:</b>
Benton Economic Partnership Board	Jesse Arndt
MS4 Program	Julie Johnson
Driveway Permits	Steve Wollak
Emergency Services	Jesse Arndt
Gopher Feet	Kathy Sauer
Fire Contracts and Issues/Concerns: Rice Fire Department Sauk Rapids Department	Julie Johnson—Rice Steve Wollak—Sauk Rapids
Construction Stormwater Permits	Julie Johnson
Removal of Downed Trees, Branches, Dead Animals and Garbage from Roads/Ditches	All Supervisors
Road Inspector	All Supervisors
Road Signs Inventory and Installation	Steve Wollak
Service Quotes and Material Bids	All Supervisors

RESOLUTION 2024-6 (continued)

TASK	ASSIGNED TO:
TREE TRIMMING: West of Highway 10 East of Highway 10	Steve Wollak – West Jesse Arndt--East
Town Hall and Property Maintenance	Steve Wollak
Sentence to Serve	Steve Wollak
Watab/Langola/Rice Clean-up Day	Jesse Arndt
Watab Township Website Updates	Kathy Sauer
Weeds Inspection and Spraying Coordination	All Supervisors

All other work and attendance at outside meetings for payments shall be authorized in advance by the Board at a regular Town Board meeting unless it is deemed an emergency by the Board Chair or Vice-Chair.

**APPROVED AND ADOPTED THIS 8<sup>th</sup> DAY OF APRIL, 2024:**

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Watab Township Board Chairperson

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Kathy Sauer  
Watab Township Clerk