

**RESOLUTION 2021-9**  
**TOWN BOARD MEMBER DUTIES AND AFFIDAVITS**

**WHEREAS**, the following tasks need to be accomplished for the benefit of Watab Township residents that are outside the statutory requirements of a Town Board Member; and

**WHEREAS**, the Town Board has deemed that these tasks can be most efficiently and cost-effectively carried out by Town Board members so that the Township does not have to hire employees and pay benefits or contract for services at a higher rate of pay; and

**WHEREAS**, these tasks are under the statutory amount deemed necessary for competitive quotes or bids;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the following work is approved to be completed by the person(s) named at the hourly rate set in the Town' compensation policy:

<b>TASK</b>	<b>ASSIGNED TO:</b>
Benton Economic Partnership Board	All Supervisors
MS4 Program	Supervisor Johnson
Driveway Permits	Supervisor Wollak
Emergency Services	Supervisor Little
Gopher Feet	Supervisor Wollak
Fire Contracts and Issues/Concerns: Rice Fire Department Sauk Rapids Department	Rice: Supervisor Johnson Sauk Rapids: Supervisor Wollak
Land Disturbance Permits	Supervisor Johnson
Removal of Downed Trees, Branches, Dead Animals and Garbage from Roads/Ditches	All Supervisors
Rice/Benton Park Steering Board	Supervisor Wollak
Road Inspector	All Supervisors
Road Signs Inventory and Installation	Supervisor Wollak
Service Quotes and Material Bids	Supervisor Johnson

RESOLUTION 2021-9 (continued)

<b>TASK</b>	<b>ASSIGNED TO:</b>
Tree Trimming: East of Highway 10 West of Highway 10	East: Supervisor Little West: Supervisor Wollak
Town Hall and Property Maintenance	Supervisor Wollak
Sentence to Serve	Supervisor Johnson
Watab/Langola/Rice Clean-up Day	Supervisor Little
Watab Township Website Updates	Clerk Sauer
Weeds Inspection and Spraying Coordination	All Supervisors Supervisor

All other work and attendance at outside meeting for payments shall be authorized in advance by the Board at a regular Town Board meeting unless it is deemed an emergency by the Board Chair or Vice-Chair.

**APPROVED AND ADOPTED THIS 6<sup>th</sup> DAY OF APRIL, 2021:**

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Watab Township Board Chairman

as attested by:

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Kathy Sauer  
Watab Township Clerk