**CARES ACT GRANT**

WATAB

 **WATAB TOWNSHIP**

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Watab Township has received an allocation from the federal government’s Coronavirus Relief Fund. The intent of this grant is to assist local governments in the unexpected expenses incurred in providing supplies and services necessary for precautions needed to comply with federal and state mandates in an effort to curb the spread of Covid-19.

The Township has budgeted this allocation for materials needed to conduct Township meetings as well as supplies and services that will be necessary to conduct the upcoming elections on August 11 and November 3. The grant also provides funding for small businesses to reimburse the costs of business interruptions or other unforeseen expenses brought on by the virus. It has been determined that after Township expenses have been met, there will still be funds available; therefore, the Township Board has voted to approve allocation of the remaining funds to small, local businesses/organizations who may have financial needs stemming directly from a result of Covid-19.

Federal parameters for the use of these funds is strict and will be subject to audit. The following criteria must apply:

* Must be a Covid-related expense
* Must not have been part of an existing budget
* Cannot cover expenses incurred where money has been received from another source
* Expenses must have occurred between March 1, 2020, and November 15, 2020

In addition, Watab Township is imposing the following eligibility criteria:

* The business must be located in Watab Township
* Fire Departments who serve Watab Township
* Maximum grant amount is $1,000 per entity

If you feel that your business/organization meets these criteria, you may submit the attached application to the Township Board for consideration. **Please include a detailed budget with your application. If your request is approved, you will be required to submit copies of receipts to the Board to support your claim.**

 **CARES ACT GRANT APPLICATION**

WATAB

 **WATAB TOWNSHIP**

 Submit this application to: Watab Township Clerk

 660 75th Street NW

 Sauk Rapids, MN 56379

 watabts@gmail.com

 320-240-2270

APPLICANT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE: EMAIL:

NAME/TYPE OF BUSINESS/ORGANIZATION:

TYPE OF NEED/EXPENSE INCURRED AS A RESULT OF COVID-19 (attach page if necessary):

ESTIMATED NEED: $ (please attach budget)

THESE FUNDS WILL BE USED FOR (attach page if necessary):

I attest the above expense(s) was/were unexpected and a direct result of the Covid-19 pandemic and that I have not received funding or aid from any other government source.

Signature Date

For Office Use Only:

Submitted: Budget Receipts